



OVERVIEW AND SCRUTINY COMMITTEE

Meeting to be held in Committee Rooms 6&7, Civic Hall, Leeds LS1 1UR on
Tuesday, 8th April, 2008 at 10.00 am*
(*Pre-Meeting for all Members only at 9.30 am)

MEMBERSHIP

Councillors

P Grahame (Chair) - Cross Gates and Whinmoor
B Anderson - Adel and Wharfedale
S Bentley - Weetwood
J Chapman - Weetwood
B Gettings - Morley North
T Hanley - Bramley and Stanningley
A McKenna - Garforth and Swillington
W Hyde - Temple Newsam
E Minkin - Kirkstall
R Pryke - Burmantofts and Richmond Hill

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A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on this agenda.</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>MINUTES - 11TH MARCH 2008</p> <p>To confirm as a correct record the attached minutes of the meeting held on 11th March 2008.</p>	1 - 6
7			<p>MINUTES - EXECUTIVE BOARD - 12TH MARCH 2008</p> <p>To receive, for noting purposes only, the attached minutes of the Executive Board meeting held on 12th March 2008.</p>	7 - 14
8			<p>PLANNING PERFORMANCE - UPDATE ON REVIEW OF PLANS PANELS</p> <p>Further to Minute No. 43, 9th October 2007, and Minute No. 53, 6th November 2007, to receive and consider the attached report of the Chief Planning Officer.</p>	15 - 30
9			<p>LEEDS STRATEGIC PLAN 2008 - 2011</p> <p>Further to Minute No. 91, 11th March 2008, to receive and consider the attached report of the Head of Policy, Performance and Improvement.</p>	31 - 68

Item No	Ward	Item Not Open		Page No
10			<p data-bbox="676 181 1299 248">COUNCIL BUSINESS PLAN 2008 - 2011 - UPDATE</p> <p data-bbox="676 293 1362 439">Further to Minute No. 73, 8th January 2008, to receive and consider the attached report of the Assistant Chief Executive (Policy, Planning and Improvement).</p>	69 - 76
11			<p data-bbox="676 506 1323 573">SCRUTINY - DRAFT ANNUAL REPORT TO COUNCIL 2007/08</p> <p data-bbox="676 618 1390 685">To receive and consider the attached report of the Head of Scrutiny and Member Development.</p>	77 - 92

OVERVIEW AND SCRUTINY COMMITTEE

TUESDAY, 11TH MARCH, 2008

PRESENT: Councillor P Grahame in the Chair

Councillors B Anderson, S Bentley,
J Chapman, B Gettings, T Hanley,
A McKenna, W Hyde, E Minkin and
R Pryke

88 Declaration of Interests

No declarations of interest were made.

89 Minutes - 5th February 2008 - and Matters Arising

- (a) **Leeds Half - Marathon** (Minute No 82 refers)
In response to a Member's query, the Head of Scrutiny and Member Development confirmed that the officers original decision to cancel the Leeds Half Marathon (subsequently re-instated) should have appeared on the Forward Plan of Key Decisions, and this fact had been drawn to the attention of the relevant officer.
- (b) **ALMO Working Group** (Minute No 84 refers)
Further to Minute No 84, 5th February 2008, the Chair instructed the Head of Scrutiny and Member Development to arrange a meeting of the ALMO Working Group at the earliest possible opportunity, to consider the recently circulated information.

RESOLVED – That the minutes of the meeting held on 5th February 2008 be confirmed as a correct record.

90 Minutes - Executive Board - 8th February 2008

- (a) **Wharfemeadows Park, Otley – River Safety Management** (Minute Nos 165 and 166 refer)
Councillor Hanley referred to the Inquiry carried out by Scrutiny Board (Culture and Leisure) on this matter, and the recommendations referred to, and accepted by, the Executive Board on 8th February 2008.

The only exception had been in respect of Recommendation 2 of that Scrutiny Board which read as follows:

'That all legal advice obtained by the Council is publicly available, save in circumstances to be determined by the Council's Monitoring Officer.'

The reasons for any non-disclosure should be made clear by the Monitoring Officer.'

This recommendation had not been accepted to date by the Executive Board, which had referred this issue to Nicole Jackson, the Assistant Chief Executive (Corporate Governance) (and also the Council's Monitoring Officer) for further consideration and a report back to the Executive Board.

This matter had not been the subject of further discussion with Councillor Hanley, in his capacity as Chair of the Scrutiny Board (Culture and Leisure), and he was also disappointed to note that it was not on the agenda for the next Executive Board meeting on 12th March 2008.

Councillor Hanley also felt that the Scrutiny Board (Culture and Leisure) had a useful role in the proposed overall review of Water Safety Policy across the City, and expressed the hope that the Board would be given an opportunity to get involved in that Review.

The Chair instructed the Head of Scrutiny and Member Development to e-mail Nicole Jackson regarding the issues raised by Councillor Hanley.

(b) **Leeds Strategic Plan 2008-2011**

Councillor W Hyde expressed concern at the scheduling / timing of the consultation with Scrutiny Boards on this draft document vis a vis the dates of Executive Board meetings. On more than one occasion, the Scrutiny Board (Children's Services) had met the day after Executive Board had considered the Plan. He was also concerned that although Children's Services issues were contained in the draft Strategic Plan, they were spread out across the Priority Themes and not given the specific prominence and importance they deserved.

Similar concerns were expressed regarding how this Committee's comments made today were to be fed into and taken account of by the Executive Board at its meeting tomorrow.

It was agreed to consider these matters as part of the consideration of Agenda Item 8, which dealt with the Leeds Strategic Plan 2008-2011.

RESOLVED – That, subject to the above comments, the minutes of the Executive Board meeting held on 8th February 2008 be received and noted.

91 Leeds Strategic Plan 2008 - 2011

Further to Minute No 73, 8th January 2008, the Assistant Chief Executive (Planning, Policy and Improvement) submitted a report regarding a revised

draft version of the Leeds Strategic Plan 2008-2011 prior to its consideration by the Executive Board on 12th March 2008 and full Council on 9th April 2008.

Dylan Griffiths and Jane Stageman, Chief Executive's Department, attended the meeting and responded to Members' queries and comments. In brief summary, the main points of discussion were:-

- The **timescales** for producing the Leeds Strategic Plan 2008-2011 (LSP) had been problematical. It was a time-consuming process, involving discussions with, amongst others, Members, local partners and the Government Office for Yorkshire and the Humber, against a backdrop of Government timescales for the production of such Plans;
- **Targets** – the lack of specific, time-limited targets and an associated action plan was commented upon. It was reported that up to 35 specific targets, covering all 43 improvement priorities, would eventually be included in the final Plan and these would have to be agreed with the Government. Proposed targets for this City-wide plan would be consulted with Executive Board Members, and would be reported to the Executive Board and Council. Local targets and initiatives to support the LSP would be discussed by Members at local level via the Area Delivery Plan process at Area Committees.

Committee Members felt that all Council Members should have an input at the City-wide strategic level, not just at local level. It was reported that proposed targets should be clearer by the time of the April full Council meeting, and could if desired be reported back to OSC subsequent to that.

It was important to emphasise that as far as was known, the Government would not be '**passporting**' specific funds to tackle specific issues or meet specific targets, but would be providing funding for the LSP package as a whole. One of the assets of the new system was its flexibility in this regard. There was also an expectation that the Council's local partners would make specific resources available to support the LSP;

- '**Every Child Matters**' – This theme had been picked up throughout the LSP, and effort had been made to keep children's issues at the forefront of the LSP priorities, with links to all the Priority Themes contained in the Plan;
- Comment was made that there was still not enough emphasis placed on the importance of the **quality and sustainability of the built environment** in Leeds. This was a crucial thread which should run through the whole document, linked to priorities and targets. Reference was also made to annual reviews of the LSP;
- Concern was expressed regarding how OSC's comments were to be conveyed and taken into account by the Executive Board, which met tomorrow? The officers undertook to ensure that the Committee's views were conveyed.

RESOLVED –

- (a) That, subject to the above comments, the revised draft Leeds Strategic Plan 2008-2011 be received and noted.
- (b) That the officers ensure that OSC Members comments and reservations are conveyed to the Executive Board.
- (c) That scrutiny of the LSP be a key element of all Scrutiny Board work programmes throughout 2008/09.

92 Local Petitions and Calls for Action - Consultation

The Head of Scrutiny and Member Development submitted a report regarding Government consultation on the provisions relating to local petitions and Councillor calls for action contained in the Local Government and Public Involvement in Health Act 2007.

RESOLVED –

- (a) That the proposed responses contained in the report of the Head of Scrutiny and Member Development be forwarded to the Government as the Council's official response to its consultation paper.
- (b) That the Head of Scrutiny and Member Development take up the point raised by a Member regarding gauging local satisfaction with the manner in which local petitions are currently handled, and report back in due course.

93 Financial Health Monitoring 2007/08 - Quarter 3 Report

The Committee considered the 2007/08 Quarter 3 financial monitoring report of the Director of Resources, recently submitted to the Executive Board on 8th February 2008, to ascertain whether or not there were any matters considered to be in need of more detailed scrutiny.

Doug Meeson, Chief Officer – Financial Management, was present at the meeting and responded to Members' queries and comments. In brief summary the main issues discussed were:-

- Reference was made to the Committee's previous request for details of the **costs of previously approved retirement packages**. It was reported that the ongoing costs of staff early retirement packages was £8m p.a., of which £4.2m related to the costs of the added years incentive associated with these early retirements;
- Members requested detailed information regarding the projected savings associated with the **merger of ALMOs in Leeds**, whether these forecast savings had in fact materialised and what were the estimated ongoing savings associated with this initiative? Reference was also made to the cancellation of previously proposed housing improvement schemes following these mergers, for alleged financial reasons
- **School budget deficits and surpluses**, how these were tackled and in reality how much control the Council actually had over semi-autonomous school governing bodies.

- An explanation of the **Swarcliffe PFI sinking fund**.

RESOLVED – That subject to the above request for additional information, the report be received and noted.

(NB: Councillor Anderson left the meeting at 11.27 am during the consideration of this item)

94 Work Programme

The Head of Scrutiny and Member Development submitted a copy of the Committee's work programme, updated to reflect decisions taken at previous meetings, together with a relevant extract from the Council's Forward Plan of Key Decisions for the period 1st March to 30th June 2008.

The Head of Scrutiny and Member Development reported that in addition to those items previously identified for the 8th April meeting – the **Annual Report 2007/08** and a **Planning Performance Update Report** – other likely items now as a result of today's meeting were a report back on the outcomes of the proposed **ALMO Working Group** meeting, report on progress on the **LSP 2008-2011**, and an item on staffing of the **Group Offices** (Min No 75,8th January 2008 refers).

The Head of Scrutiny and Member Development also undertook to pursue enquiries into two items on the Forward Plan of Key Decisions – the proposed sale of **Quarry Hill** and **under-occupation in Council housing** – which did not appear now to be going to the 12th March meeting of the Executive Board, and to notify Members separately of his findings.

95 Date and Time of Next Meeting

Tuesday 8th April 2008 at 10.00 am (Pre-meeting at 9.30 am)

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EXECUTIVE BOARD

WEDNESDAY, 12TH MARCH, 2008

PRESENT: Councillor A Carter in the Chair

Councillors R Brett, R Finnigan, S Golton,
R Harker, P Harrand, J Procter, S Smith,
K Wakefield and J Blake

Councillor Blake – Non-voting Advisory Member

188 Exclusion of Public

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated exempt on the grounds that it is likely, in the view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:

- (a) Appendix 1 to the report referred to in minute 197 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that this information is not publicly available from the statutory registers of information kept in respect of certain companies and charities. It is considered that since this information will be obtained through inviting of best and final offers for the property/land then it is not in the public interest to disclose this information at this point in time and will affect the integrity of disposing of property/land by this process. Also it is considered that the release of such information would or would be likely to prejudice the Council's commercial interests in relation to other similar transactions in that prospective purchasers of other similar properties would be informed about the nature and level of offers which may prove acceptable to the Council. It is considered that whilst there may be a public interest in disclosure, much of this information will be publicly available from the Land Registry following completion of this transaction and consequently the public interest in maintaining the exemption outweighs the public interest in disclosing this information at this point in time.
- (b) Appendices 1 and 3 to the report referred to in minute 198 under the terms of Access to Information Rule 10.4(3) and on the grounds that publication could prejudice the Council's commercial interests as they include financial information relating to land and property that if published could influence negotiations between the Council and private property owners. In these circumstances it is considered that the public interest in not disclosing this commercial information outweighs the interests of disclosure.

- (c) Appendix 5 to the report referred to in minute 202, which was circulated at the meeting under the terms of Council Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption in relation to the appendix outweighs the public interest in disclosing the information by reason of the commercially sensitive information concerning the individual site values contained therein.
- (d) Appendix 1 to the report referred to in minute 204 under the terms of Access to Information Procedure Rule 4 and on the grounds that publication could prejudice the City Council's commercial interests as it includes financial information relating to land and property.

189 Late Items

There were no late items but supplementary/revised information provided since the despatch of the agenda was noted as follows:

- Minute 194 - Supplementary information submitted by the Relate charity
- Minute 198 - A revised report circulated on 5th March 2008
- Minute 199 - A revised covering report circulated at the meeting

190 Declaration of Interests

Councillor Blake declared a personal interest in the item relating to 'Joint Service Centres' (Minute 200) due to her position as Non-Executive Director of Leeds North West Primary Care Trust.

Councillor Smith declared a personal and prejudicial interest in the item relating to a deputation to Council entitled 'Members of Relate regarding the Organisation's Funding' (Minute 194) as he had a client organisation operating a similar enterprise to Relate.

191 Minutes

RESOLVED – That the minutes of the meeting held on 8th February 2008 be approved.

192 Matters Arising from the Minutes

Inquiry into River Safety Management of Wharfemeadows Park, Otley – Officer Observations (Minute 166 refers)

RESOLVED – That a report be submitted by the Assistant Chief Executive (Corporate Governance) to the April meeting of Executive Board on recommendation 2 of the Scrutiny Board (Culture and Leisure) report entitled 'River Safety Management at Wharfemeadows Park, Otley', in relation to the availability of Counsel's advice.

Annual Standards Report – Secondary (Minute 182 refers)

RESOLVED – That a report be submitted by the Chief Executive of Education Leeds to the April meeting of Executive Board on the strategies being used to address identified areas of comparative under achievement in schools.

LEISURE

193 Deputation to Council - Tinshill Recreation De-fence Group regarding use of permitted development to fence off green space including Tinshill Recreation Ground

The Director of City Development submitted a report responding to each of the issues raised by the deputation from Tinshill Recreation De-Fence Group to full Council on 16th January 2008.

RESOLVED – That the report be noted.

(Under the provision of Council Procedure Rule 16.5, Councillor Wakefield required it to be recorded that he voted against the decisions taken in this minute).

ADULT HEALTH AND SOCIAL CARE

194 Deputation to Council - Members of Relate Regarding the Organisation's Funding

The Director of Adult Social Services submitted a report responding to the deputation from representatives of the charity Relate to full Council on 16th January 2008. Supplementary information submitted by the charity was circulated at the meeting.

RESOLVED – That the request for a recurring grant payment of £23,000 be not supported by Adult or Children's social care services and that it be noted that officers have provided advice to the Relate organisation in relation to other sources of funding that they might access to support their work.

(Having declared a personal and prejudicial interest, Councillor Smith left the meeting during the consideration of this matter).

(Under the provisions of Council Procedure Rule 16.5, Councillor Wakefield required it to be recorded that he voted against the decisions taken in this minute).

DEVELOPMENT AND REGENERATION

195 Deputation to Council- Local Residents Requesting the Council to Purchase Sports Facilities at Leeds Girls High School for use by Primary Schools and the Local Community

The Director of City Development submitted a report in relation to the deputation from local residents to full Council on 16th January 2008.

RESOLVED – That the interim response as contained in the report be noted and that a further report be brought back to this Board on the feasibility of bringing some or all of the playing pitches and sports facilities into public ownership.

196 Deputation to Council - Headingley Network Regarding the Future Use of the Elinor Lupton Centre

The Director of City Development submitted a report in response to the deputation from Headingley Network to full Council on 16th January 2008.

RESOLVED – That the report be noted.

LEISURE

197 Stage 1 Application for Parks for People Heritage Lottery Funding for Middleton Park

The Director of City Development submitted a report on the proposed submission of a Stage 1 Parks for People Programme Heritage Lottery Fund application for a Middleton Park restoration scheme with the support of Wade's Charity; the match funding for the scheme to be provided by the Council's surrender of its leasehold interest in 218 and 220 Middleton Town Street and adjoining land and the subsequent sale of the freehold in the properties by Wade's Charity.

Members noted that the restoration scheme would deliver a maximum of £1.65 million of capital investment into Middleton Park, rather than the £1.4 million as detailed within the report.

Following consideration of appendix 1 to the report designated as exempt under Access to information Procedure Rule 10.4(3) which was considered in private at the conclusion of the meeting it was

RESOLVED –

- (a) That approval be given to the proposal to submit a Stage 1 application to the Heritage Lottery Fund, with support from Wade's charity, to restore Middleton Park and that the Acting Chief Recreation Officer be authorised to sign off the application on the Council's behalf.
- (b) That approval be given to the surrender of the leases of 218 and 220 Middleton Town Street to Wade's Charity to facilitate the sale and subsequent use of the proceeds as match funding for the restoration project which will deliver up to £1,650,000 of capital investment into Middleton Park.

ADULT HEALTH AND SOCIAL CARE

198 Roundhay Road Relocation Project

The Director of Adult Social Services submitted a report on the proposed allocation of funding equal to the full capital receipt and service budget from Roundhay Road, in order to support the relocation costs of all the teams and

services from the site, and on the proposed injection of funds into the capital programme to enable the identified schemes to progress.

Following consideration of appendices 1 and 3 to the report designated as exempt under Access to Information Procedure Rule 10.4(3) which were considered in private at the conclusion of the meeting it was

RESOLVED –

- (a) That the relocation proposals set out in appendix 1 to the report be approved, particularly in respect of the Mental Health Day Centre and Community Alternatives Team and office facility for Area Teams.
- (b) That funds equal to the capital receipt from Roundhay Road be used to support the capital requirements of the Social Care Services relocations, plus site disposal costs and resource costs.
- (c) That approval be given to the injection of £3,298,500 into the capital programme for acquisition of Digital/Dunbar, refurbishment of Lovall Park plus the other identified schemes in appendix 1 to the report plus associated site and project costs.
- (d) That authority to spend as indicated in appendix 1 to the report be given for the acquisition and fit out of Digital and Dunbar Houses subject to a satisfactory evaluation and mitigation of identified risk by the Director of City Development.
- (e) That in the event that the purchase of Digital and Dunbar Houses does not proceed, authority to spend an equivalent sum on alternative office accommodation be given subject to consultations between the Directors of City Development and Adult Social Care and the relevant Executive Members.
- (f) That the current revenue budget for Roundhay Road be retained within the service to meet relocation revenue requirements.
- (g) That a planning brief and marketing strategy be drawn up in preparation for the site disposal.
- (h) That the Director of Adult Social Services provides updates to Members of the Board on the risk assessments currently being undertaken through the Environment Agency with regard to the potential issue of flooding on the Sheepscar site.

CENTRAL AND CORPORATE

199 Leeds Strategic Plan 2008-2011

The Assistant Chief Executive (Policy, Planning and Improvement) submitted a report on the development, approach and broad content of the Leeds Strategic Plan 2008-2011 and presenting the text of the plan prior to negotiations with central government concerning priorities for improvement in Leeds. A revised version of the report was circulated at the meeting.

RESOLVED – That the text of the Leeds Strategic Plan, attached as appendix 1 to the report, be endorsed.

200 Joint Service Centres - Approval to Proceed to LIFT Stage 2 for Joint Service Centres at Chapelton and Harehills

Draft minutes to be approved at the meeting
to be held on Wednesday, 16th April, 2008

The Director of Environment and Neighbourhoods submitted a report on a package of proposals from Leeds' Local Improvement Finance Trust (LIFT) to develop two joint service centres to be constructed at Chapeltown and Harehills.

RESOLVED –

- (a) That the Offer as prepared by Leeds Lift Limited be accepted and that the Deputy Chief Executive be authorised to formally accept that offer on behalf of the Council.
- (b) That the Deputy Chief Executive be authorised to submit the Offer to the Leeds Lift Strategic Partnering Board for Stage 1 Approval under the LIFT process.
- (c) That the Joint Service Centre Project Board be authorised to take the procurement of the project forward.

DEVELOPMENT AND REGENERATION

201 Town and District Centres Parking Strategy and Priorities

The Director of City Development submitted a report summarising the findings from the town and district parking strategy overview studies previously approved by Executive Board and setting out proposals for taking the parking strategy development work to the next stage of targeting priorities for detailed strategy development and for consultation with Ward Members and local communities.

RESOLVED –

- (a) That approval be given to the continued development of the parking strategy programme focusing on the centres described in sections 3.7 and 3.8 of the submitted report (Appendix 3) and to further consultation with Ward Members on the outcomes of the study and future priorities including those not specifically referred in this decision.
- (b) That a further report be brought to this Board on proposals for the implementation of the programme.

NEIGHBOURHOODS AND HOUSING

202 Regional Housing Board Funded Clearance Sites and Their Inclusion in the Strategic Affordable Housing Partnership

The Director of Environment and Neighbourhoods submitted a report on a proposal to incorporate the Regional Housing Board funded clearance sites into the pool of Council owned land which has been set aside for the development of affordable housing via the Strategic Affordable Housing Partnership.

Following consideration of Appendix 5 to the report designated as exempt under Access to Information Procedure rule 10.4 (3) which was circulated and considered in private at the conclusion of the meeting it was

RESOLVED – That the Regional Housing Board funded clearance sites, as outlined in paragraph 2.2 and in appendix 5 of the submitted report, be transferred to the Affordable Housing Strategic Partnership for the purpose of developing affordable housing schemes in these locations, subject to land swap arrangements for the Stanley Road site from the affordable housing land bank to enable a contribution of equivalent value to the capital programme within 2009/10.

203 Development and Hardware Costs for the Housing ICT Project

The Director of Environment and Neighbourhoods submitted a report on a proposal to allocate £1,150,000 to complete Phase 2 of the Housing IT Project, as outlined within the report.

RESOLVED – That approval be given for the injection of £1,150,000 of unsupported borrowing into the Environment and Neighbourhoods HRA Capital Programme and that expenditure in the same amount be authorised for the scheme.

CHILDREN'S SERVICES

204 Fountain Primary School - Rationalisation onto One Site

The Chief Executive of Education Leeds submitted a report on a proposal to ringfence all of the capital receipt received from the sale of Fountain Primary School Annex, in order to invest in a scheme to rationalise the accommodation at Fountain Primary School onto one site.

Following consideration of the appendix to the report designated as exempt under Access to Information Procedure Rule 10.4(3) which was considered in private at the conclusion of the meeting it was

RESOLVED –

- (a) That approval be given for 100% of the capital receipt arising from the sale of Fountain Primary School Annex (formerly Cross Hall Infant School) to be invested in Fountain Primary;
- (b) That the design proposals in respect of Phase Two of the scheme to rationalise the school onto one site by providing an extension to the former Junior building be approved.
- (c) That expenditure of £1,844,300 from capital scheme 14095 EXT be authorised
- (d) That the incurred expenditure against this scheme be reimbursed from the realisation of a future capital receipt from the sale of the former Cross Hall Infant School site, to be injected into the Education Capital Programme for reinvestment in the Education estate.

205 Prescribed Alteration and Change of Lower Age Range of Hollybush Primary School

The Director of Children's Services submitted a report on a proposal to publish a statutory notice to formally alter the lower age limit for which education services are provided at Hollybush Primary School, in order to

facilitate the delivery of children's centre and extended school services on these sites.

RESOLVED – That approval be given for the publication of statutory notices to alter the lower age limit for Hollybush Primary School from 3 to 11 years of age to 4 to 11 years of age and that the provision on site by Early Years of a children's centre for children aged 0 to 4 be noted.

206 Annual Consultation on Admission Arrangements for 2009/2010

The Chief Executive of Education Leeds submitted a report outlining the proposed key changes to the Local Authority Admission Policy for the 2009/2010 academic year.

RESOLVED – That the following proposals be approved for implementation in the 2009 admission round:

- Primary and secondary school co-ordinated admission arrangements.
- Changing the sibling link criterion when the older child is in the sixth form in accordance with paragraph 3.5 of the report.
- Asking academies and foundation schools to adopt the 'nearest' criteria within their policies.
- Asking parents to confirm acceptance of the offer of a school place.
- Giving priority to pupils in the infant schools when transferring to their linked junior school.
- Changes to school admission numbers
 - Barwick in Elmet CE Primary 25 to 30
 - Swillington Primary 40 to 30
 - Haigh Road Infants 60 to 45
 - Guiseley Infant 80 to 90
 - Mill Field Primary 45 to 30
 - Farnley Park High 150 to 210
 - Roundhay High 240 to 250

DATE OF PUBLICATION - 14TH MARCH 2008

LAST DATE FOR CALL IN - 27TH MARCH 2008

(Scrutiny Support will notify Directors of any items Called In by 12.00 noon on Friday 28th March 2008).



Originator: Helen Cerroti

Tel: 3952111

Report of the Chief Planning Officer

Panel: Overview and Scrutiny Committee

Date: 8th April 2008

Subject: Update on the Review of the Plans Panels

Electoral Wards Affected:	Specific Implications For:
	Equality and Diversity <input type="checkbox"/>
	Community Cohesion <input type="checkbox"/>
	Narrowing the Gap <input type="checkbox"/>

1.0 Purpose of the report

1.1 To provide an update to the Overview and Scrutiny Committee on the implementation of the actions highlighted through the Review of the Plans Panel, at this point, mid-way through the implementation phase.

2.0 Background

2.1 A report was considered by to the Overview and Scrutiny Committee in October 2007 describing the process and progress so far on the Review of the Plans Panels. Additionally, a number of areas for improvement were identified and were subsequently turned into an action plan for implementation.

2.2 The OSC made a number of comments and specific recommendations about progressing with the implementation of the review, which were subsequently shared with the Joint Plans Panel and were fed into the process.

2.3 The Overview and Scrutiny Committee resolved to support the formation of a Joint Member-Officer Working group to oversee the implementation of the action plan subject to regular updates to this Committee. This report is the first of such updates.

3.0 Joint Member-Officer Working Group

Following consultation and involvement with the Party Whips and Councillors Andrew Carter and Keith Wakefield, the composition of the Member-Officer working group has been finalised. There are representative from each of the parties as well as the three Panel Chairs and a non-Plans Panel Member. A number of Officers also sit on the group, with additional Officers being invited depending on the content of the agenda. The names of the nominated Members and Officers are included as appendix 1.

3.1 Terms of Reference have been agreed by the working group. The comments and

ideas from the working group will form the basis of future changes and improvements.

3.2 The working group will ratify the improvements or suggest changes to the proposed improvements in order to make them workable from all stakeholder perspectives.

4.0 **Implementation**

A number of meetings have been organised, each with a theme taken from the action plan and appendix 2, the meeting schedule, is attached. The format of the meetings is through discussion of briefing papers and reports and then the agreement of possible solutions. Meeting topics such as officer reports and presentations, public consultation, appeals, pre-application discussions and presentations, site visits and venue are all to be covered.

4.1 After each meeting, Officers are charged with the working up of the solutions to report back to the following working group meeting. This way, actions are dealt with swiftly and can be implemented as soon as final agreement is reached.

4.2 Any improvements should be seen with reference to the original objectives of the Plans Panel Review:

- A better decision-making process
- Ensuring high quality decisions are achieved in a consistent way across the city
- Ensuring the decision-making process is both cost effective and fit for purpose
- Creating capacity for Members and Officers to engage in more pre-application discussions including for example more position statements and become more involved in shaping planning policies
- Better experience for all those involved in the Plans Panel process.

4.3 At the time of this report to the Overview and Scrutiny Committee there has been two meetings of the working group and work is well underway with progressing and implementing the agreed service improvements.

4.4 Specific changes and proposed improvements, which have been agreed, are described briefly below.

4.5 **Timing of items**

4.5.1 Evidence from the customer satisfaction survey carried out in summer 2007, showed there was considerable discontent about the length of time the public had to wait for the application to be heard. Whilst it is almost impossible to provide an exact time for the applications a pilot will be run on timing of items coming to Panel, in terms of applications scheduled for “before the break” and “after the break”. This will mean there will be greater certainty for members of the public when their item is heard, increasing customer satisfaction. This hypothesis will be tested after the pilot with a repeat of the customer questionnaire

4.6 **Public Speaking**

4.6.1 There are proposals to make minor changes to the public speaking protocol to. Two main changes are a decision to confine public speaking to one occasion only

where an application has been deferred and the proposal of moving the deadline for the public to let us know if they wish to speak to 2pm on the Tuesday or Wednesday prior to Panel and to adhere to that deadline. The changes are to provide clarity and to increase capacity for other things at the Panel meetings.

- 4.6.2 The clearer lead in times for public speaking will make the process more efficient allowing the agenda to be organized so they are easier to follow and more importantly more equitable for all the parties involved.
- 4.6.3 Feedback from the customer satisfaction survey indicated that there was some room for improvement with the information provided to speakers prior to the meeting. Therefore a new leaflet will be produced on public speaking which gives clearer guidelines and helpful information about speaking at Panel. The information leaflet will be evaluated through the customer satisfaction questionnaire to assess its effectiveness.
- 4.6.4 Additionally, "Welcome to Plans Panel" leaflets have been produced for each of the Panels to provide clarity on the Panel process and provide useful information to the public and applicants. A copy of the East Panel leaflet is attached as appendix 3, along with a leaflet describing the results of a customer satisfaction survey carried out in the Development Enquiry Centre.
- 4.7 **Agenda**
 - 4.7.1 It is proposed to revise the look and layout of the agenda to provide a more user-friendly document. This will require consultation with Democratic Services, but the aim is to produce a concise easily understandable document in one part.
 - 4.7.2 The order of the agenda is also to be managed more effectively. It is the intention that at the Chairs Brief stage the agenda will be ordered in a more customer focussed way. Applications with registered speakers and the more controversial or sensitive applications (and therefore the ones most likely to attract large number of the public) will be placed first on the agenda. This means the public will not have to wait such a long time for the application to be considered by the Panel. Items for information and appeals will come further down the agenda, after the planning applications
 - 4.7.3 In the past applications have been regularly moved around the agenda creating doubt for the public when the application would actually be heard, despite it being published at a certain place on the agenda. The fixing of the agenda and sticking to the published order will hopefully begin to address this issue.
 - 4.7.4 These measures linked with the proposals for use of approximate timings and accepting only registered speakers will help to give more certainty to Members and to the public when the items will be heard, again hopefully resulting in an increase in customer satisfaction. It will also allow time to be spent discussing the larger and more controversial applications, as described in paragraph 4.9 below.

4.8 **Referrals to Panel**

- 4.8.1 On-going work on the referral process means there maybe a reduction in the

numbers of smaller-scale applications called-in by Members. However, it is noted that small, but sensitive applications could still be regarded as “significant” at local level and may still need to come to Panel.

- 4.8.2 The delegation agreement has not been changed, however the criteria for assessing referrals is now being used more effectively, so that only the most significant items come to Panel . It is also recognised that there is a need for greater consultation with Ward Members regarding what was regarded as a significant matter which warrants a referral to Plans Panel.
- 4.8.3 Another measure to help manage the number of applications going to Panel will be to give a higher profile, internally, to the “Householder review”. This enables an Area Planning Manager to review a household application that a Ward Member has requested to go to Panel. A senior planner, not involved in the application, acts as a mediator and will provide a “second opinion” on whether the application merits going to Panel for determination. The recommended decision and the report will be scrutinized by the independent planner to ensure they are robust.
- 4.8.4 This additional level of filter will allow the Plans Panels to concentrate on the most sensitive and/ or large developments. There is still the provision for the application to be escalated and go to Panel if necessary. Or, if it is felt there is no need for it to go there will be continued dialogue between the Senior Planner and the Member who requested it, rather than a fait accompli decision being made.
- 4.9 **Pre-application capacity**
- 4.9.1 The increase in capacity from the above measures will mean there will be time and space for position statements and pre-application presentations. A Charter and protocol for pre-application charging is being prepared and will be introduced later this year. This Charter provides guidance on the most significant applications, helping Leeds reach its ambition of becoming an internationally competitive city with a high quality of life. A copy of the Charter will be circulated at the meeting. A protocol for the involvement of Ward Members and the local community at an earlier stage in the pre-application process is also being prepared.
- 4.9.2 Guidelines for pre-application presentations to Panel are also being produced to provide a consistent format of pre-application presentations at Panel with limits on duration and guide to content. The guidelines will be applied across all three Panels, but will reflect the inherent differences between the City Centre Panel and East and West Panels.
- 4.10 **Performance Management**
- 4.10.1 Members indicated that they would like to receive a wider range of performance information on a regular basis. Currently members see the Best Value planning performance and appeals information.
- 4.10.2 A new report will be produced half-yearly and combines performance information, improvement activity and achievements for the last six months and those proposed for the next six months.

4.10.3 Additional performance information comes from Enforcement activity and the main themes and learning points from appeals.

4.11 **Site Visits**

4.11.1 The principle has been agreed that site visits are a very important part of the planning process and members would not like to see their usage reduced. However, as with the agenda, there is a capacity issue.

4.11.2 Site visits will only be agreed where the information cannot be gleaned from any other methods and will be prioritised. This does not necessarily mean smaller applications will be disadvantaged, but focus will be on where site visits can add the most value to the process.

4.11.3 Members requesting site visits will now be asked for more detail on what particularly should be looked at on the visit and will need to provide robust planning reasons with some degree of detail. Members requesting the visit will also need to come on the site visit. All Plans Panel Members will be strongly encouraged to attend the site visits.

4.12 **Venue**

4.12.1 There is considerable concern about the suitability of Committee rooms 6 and 7 as a venue for the Plans Panel meetings and other important meetings such as Overview and Scrutiny Board meetings. There are problems with audio and visual aspects of the room, making it sometimes difficult for the public and Members alike to follow what is happening. However, there is no appetite corporately to undertake any work on the rooms, but the working group with work with ICT Services to put together a vision for the room that is fit for purpose.

4.12.2 Additionally, alternate layouts, alternate venues (and their cost) and importantly the use of ICT in the form of Members pcs, second screen for the public and so on will be looked at for feasibility.

4.13 **Appeals**

4.13.1 A report has recently been submitted to the City Development Scrutiny Board on appeals. There is still some work to be undertaken in improving appeals performance and the report suggests a number of measures internally. From the Plans Panel perspective learning points for both Officers and Members will be distilled from the appeal decisions in a bid to help future decision making.

4.13.2 Appeals information will also be contained in a ½ yearly performance management report, which will go to Joint Plans Panel meeting.

5.0 **Conclusions and recommendations**

5.1 There is considerable work still to undertake but Members should be reassured that implementation of the action plan is proceeding well.

5.2 So far, there has been anecdotal evidence to show that the changes have been welcomed and this has been from various stakeholders including the private sector and the public as well as Members. However, formal evaluation will be undertaken

towards the end of the implementation phase in summer 2008.

- 5.4 Members are asked to:
- i. Note the report
 - ii. Endorse the work so far and receive a further update report on the implementation of the Plans Panel review in six months time
 - iii. Support measures for the urgent need to upgrade rooms 6 and 7 as a suitable venue for Overview and Scrutiny Committee and the Plans Panel meetings, where the public are in attendance.

Membership of the Joint Member-Officer Working Group

Cllr Amanda Carter,
Cllr Graham Latty
Cllr Colin Campbell
Cllr David Blackburn
Cllr Tom Leadley
Cllr Martin Hamilton
Cllr Elizabeth Minkin
Cllr David Congreve
Cllr Clive Fox
Rob Buchan
Phil Crabtree
John Redding
Steve Butler
Martin Sellens
Helen Cerroti

Review of the Plans Panels Joint Member-Officer Working Group

Meeting schedule:

Date and time	Theme	Venue
28 th January 2008 2-4pm	Management of meeting- timing, referrals and call-ins, structure, agenda etc	Arthur Vollans Room Leonardo Building
5 th March 2008 2-4pm	Site Visits, Member involvement in Policy making and Venue	Arthur Vollans Room Leonardo Building
To be re-scheduled	Presentations and reports- officers, applicant and public speaking. Role of workshops- status, recording, format. Performance Management	Room 3 Civic Hall
28 th April 2008 2-4pm	Public Involvement Process	Arthur Vollans Room Leonardo Building
19 th May 2008 2-4pm	Pre-application presentations and protocols- criteria, Member involvement at Panel and Ward level Member training	Room 2 Civic
23 rd June 2008 2-4pm	Any other issues	Arthur Vollans Room Leonardo Building

Welcome to East Plans Panel



This Panel is responsible for making decisions on the bigger and more sensitive planning applications within the East area of the city.

The Plans Panel - who's who?

A number of elected Councillors sit on this Panel and it is chaired by Councillor Graham Latty. Here are the current Plans Panel Members:



*Chair of
Plans Panel
Cllr Graham
Latty*



*Cllr Ann
Castle*



*Cllr David
Congreve*



*Cllr Peter
Gruen*



*Cllr Michael
Lyons OBE*



*Cllr Keith
Parker*



*Cllr Alan
Taylor*



*Cllr Paul
Wadsworth*



*Cllr Donald
Wilson*

The chair will ask the Members and officers to introduce themselves at the beginning of the meeting. Occasionally there may be Members who are unable to attend the meeting and so will ask another Member to attend for them.

The Chair is advised by a team of Council Officers led by John Redding, the Area Planning Manager. The Panel is also advised by a lawyer, highways officer, other planning officers and a clerk who records the proceedings and minutes the meeting.

The Agenda

You should have a copy of today's order of business.

Key parts of the meeting are:

- Declaration of interests - Members will declare if they have any personal or prejudicial interests.
- Members apologies for absence.
- Minutes of the previous meeting and Matters Arising.

- Planning Appeal Decisions - Noting the decisions of the Secretary of State, Department for Communities and Local Government, on appeals following the refusal of planning permission.
- Planning Application reports-The Chair will introduce each report and a Planning Officer will present the report. Members of the public may also wish to say something either in support or against an application. All Officer reports have a recommendation of whether the application should be either refused or approved by the Plans Panel.
- There may also be pre-application presentations, late items and applications brought back from a previous meeting.

Members do not always need to discuss an application if they are satisfied that they have all the information they need in order to make a decision.

Public Speaking

If you have previously notified us that you wish to speak either in support or against an application on today's agenda you will be invited to speak. If you have not notified us prior to the meeting, you will not be able to speak.

You will be asked to keep your presentation to the Panel to three minutes. It is up to you what you say, but it might be useful to bear in mind the following:

- Concentrate on explaining and expanding the points that you have already made in writing.
- You should not attempt to surprise the Panel with new information. Any new information should have already been given to the planning.
- The Panel can only consider applications on planning grounds. You should not discuss the applicant's past behaviour or speculate about their future intentions or say anything which is defamatory.

The Members may ask questions to seek clarification on any points arising from your presentation. This will end your part in the debate about the application.

The Panel will then discuss the application and make a decision. In making that decision the Panel will also consider Government legislation, statements and guidance.

Decisions

There are several key decisions Members can make:

- Approval - Members can also add or amend conditions to this approval
- Refuse - Members can add new reasons for refusal, and/or amend the reasons for refusal stated in the Officers report
- Defer making a decision - if Members need further information or need to visit the site they can agree to not make a decision until the next Plans Panel meeting
- Defer and delegate - Members can agree the decision in principle and defer the application back to the Officer to make the final decision
- Where the Panel do not accept the officer recommendation, they can request that the application be reported back to the next meeting with suggested conditions to be attached to an approval or reasons for refusal for their consideration

Communicating with the Panel

Please do not attempt to speak with any of the Members of the Plans Panel before or during the meeting or to pass them any papers or information as this may give the appearance of bias and the Member may have to withdraw from the meeting.

Lobbying

Please do not lobby Plans Panel Members in person or by telephone. Members cannot appear to be biased on any application and may be forced to withdraw if they feel they may have been compromised.



The decision on an application is only made on the merits of a particular proposal after all the information has been properly considered at the Plans Panel meeting.

Finally, please remember to turn off your mobile phone.

Development Enquiry Centre Customer Satisfaction Survey



In the week commencing 5th November through to the 16th November, a Customer Satisfaction Survey was conducted in our main reception area within the Development Enquiry Centre.

The survey was conducted to identify areas where you thought we could improve our services and we received 141 completed survey forms.

This leaflet gives you the results of that survey and lets you know what we plan to do about the suggestions and comments you made.

We found out that there are a host of reasons why people are using the DEC service, but a quarter of people were coming to look at current applications.



Almost half of our customers are agents and the majority of people use the Development Enquiry Centre on a weekly basis. However, 14% of people surveyed said this was their first visit.

When we asked you about waiting time, almost half of you said it was very good, with just 1% of people surveyed saying it was poor.

We were interested to hear about the service you received from our staff, and the vast majority of people said it was very good. 80% of you thought the information or advice we gave you was once again very good.

We were also interested to find out in which area you thought was most important for us to improve, you made the following comments:

- More tables and more space.
- Information on where to find website.
- More rooms for meetings with staff.
- Indexing of Planning Applications – make them easier to find.
- Need for more computers for Agents/Public to view Planning Applications and other information.

You told us that overall you thought we dealt with your requirements very well. But we could improve your experience with the following improvements:

- The facility to email your request for planning files in advance, so that we could have them ready for collection in Reception.
- Increase the accessibility and availability of Planning Officers.
- Smarten up the Reception Area.

Over the coming months we will be looking at the areas where you said we could improve. We have started making improvements already:

- You asked for more private meeting space. We have now made a room available within the Reception Area, please feel free to ask staff if you require to use this.
- The website will soon contain even more information on planning issues. We are creating a new set of information leaflets which will be downloadable from the website and available from Reception, and we hope you will find these useful.

If you have any further suggestions on how we can improve the service in DEC, please speak with staff. Alternatively, please make your suggestion in the comments book located on the reception desk.

Address: The Leonardo Building
2 Rossington Street
Leeds
LS2 8HD

Open: Monday to Friday 08:30 to 17:00,
except Wednesdays 10:00 to 17:00

Email: dec@leeds.gov.uk

Tel: 0113 2478000

website: leeds.gov.uk

Report of the Assistant Chief Executive (Planning, Policy and Improvement)

Overview and Scrutiny Committee

Date: 8 April 2008

Subject: Leeds Strategic Plan 2008 - 2011

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity	<input checked="" type="checkbox"/>
Community Cohesion	<input checked="" type="checkbox"/>
Narrowing the Gap	<input checked="" type="checkbox"/>

Executive Summary

This report presents the draft indicators and targets to support the delivery of the strategic outcomes and improvement priorities in the Leeds Strategic Plan. This follows OSC's consideration of the draft text for the Leeds Strategic Plan 2008 - 2011 at its last meeting on 11 March 2008.

Thirty-one of the targets contained in this plan will be negotiated with Government Office of Yorkshire and Humberside during April 2008 as they form a core part of the requirements of the Leeds Local Area Agreement that is required to be submitted to the Secretary of State for approval before 30 May 2008.

Overview and Scrutiny Committee is invited to comment on the draft indicators and targets in the Leeds Strategic Plan. The Leeds Strategic Plan will be considered by Executive Board on 14 May before going to Full Council on 2 July 2008.

1.0. Purpose Of This Report

- 1.1 This report presents the draft indicators and targets selected to support the delivery of the strategic outcomes and improvement priorities in the Leeds Strategic Plan. A table listing the draft indicators and targets is attached to this report at Appendix 1. This report seeks Overview and Scrutiny Committee's comments on the draft indicators and targets prior to negotiation with Government Office of Yorkshire and Humberside (GOYH) and approval being sought by members of Executive Board and Full Council.

2.0 Background Information

- 2.1. At its last meeting on March 11 Overview and Scrutiny Committee considered the draft text of the Leeds Strategic Plan prior to its consideration by Executive Board and Full Council. During the autumn of 2007 Overview and Scrutiny Committee was consulted on the strategic outcomes and improvement priorities for the Leeds Strategic Plan.
- 2.2. During October 2007 the Government issued a draft set of national indicators for local government rationalising the existing 1,200 indicators ascribed to local government activities to 198 indicators. Where these indicators have been appropriate measures of progress they have been selected for the improvement priorities in the Leeds Strategic Plan. Other indicators have been developed locally where there is no suitable indicator in the National Indicator Set.
- 2.3. The Leeds Strategic Plan fulfils the requirement for Leeds to have a Local Area Agreement negotiated and agreed between the Government and Leeds City Council together with its local partners. The core of the LAA component of the Leeds Strategic Plan is up to 35 improvement targets which represent priorities shared with national government. These must be agreed with Government and can only be changed with the agreement of Government. Negotiations on the thirty-one targets identified for Leeds will take place during April 2008 and these draft targets are referred to as 'designated' targets in the appendix.

3.0. Main Issues

- 3.1. **All Targets are equally important.** Targets in the Leeds Strategic Plan reflect the most important issues for Leeds over the next three years and the level of progress needed to help deliver the improvement priorities in the Plan. Although some of the targets are 'designated' and others are 'local' all the targets in the Plan are equally important and partners will have the same duty to contribute to the delivery of every target whether it is a local or designated priority. The only differences between designated and local targets are that designated targets must be drawn from the National Indicator Set for Local Government, must be negotiated and agreed with central government and a small Performance Reward Grant will be paid if these targets are met.
- 3.2. **Using Evidence to Set Realistic Targets.** The target level of performance set for every indicator is based on extensive analysis of past performance data and a realistic assessment of likely future performance in Leeds. Two Member seminars have been held to explain the target setting process for the indicators in the Leeds Strategic Plan. Wherever appropriate, partners who also contribute to the achievement of these targets have been involved in discussing and agreeing on what can be realistically delivered over the three year span of the Leeds Strategic Plan.
- 3.3. **Shared Priorities and Targets.** The Leeds Strategic Plan is a partnership plan and every indicator and target in this plan is shared with the Council's partners. The Council has a duty to consult with its partners when the targets are reviewed and revised and partners in turn have a duty to cooperate with the Council in setting and revising targets and have regard to

those targets when setting their own action plans and budgets. Designated targets cannot be revised without the agreement of Government.

4.0. Implications For Council Policy And Governance

- 4.1. The Leeds Strategic Plan is part of the Council's Budget and Policy Framework. Overview and Scrutiny Committee have previously been consulted twice on the development of the strategic outcomes and improvement priorities for this plan, were consulted on the draft text of the Plan at the last meeting in March and are consulted now on the draft indicators and targets in the plan prior to negotiations with Government Office and consideration by Executive Board.
- 4.2. Corporate and Audit and Governance Committee have recommended that Council on April 9th agree that the functions under the Local Government and Public Involvement in Health Act 2007 that relate to local area agreement requirements should be the responsibility of the Executive Board. These requirements are embedded in the Leeds Strategic Plan. This will enable Executive Board on May 14th to approve the targets that are subject to negotiation with central government before the submission of the LAA requirements to the Secretary of State for approval before May 30th 2008.
- 4.2. The Council is preparing a separate Business Plan which will set out how the Council will align its activities and resources to deliver its contribution to the Leeds Strategic Plan.

5.0. Legal and Resource Implications

- 5.1. The Leeds Strategic Plan fulfils the statutory obligations for a Local Area Agreement (LAA) for the Leeds area. In drawing up the contents of this plan the Council has consulted and negotiated with a number of partners including public sector partners designated as statutory partners in the Local Government and Public Involvement in Health Act 2007. These partners have a duty to have regard to the targets in the Leeds Strategic Plan when setting out their own plans and budgets.
- 5.2. The Local Government and Public Involvement in Health Act 2007 extends the scope of the Council's Scrutiny Boards to include the work of the public sector partners designated as statutory partners to deliver targets agreed in the Leeds Strategic Plan. Overview and Scrutiny Committee has agreed a protocol with partners on how to exercise this extended role for scrutiny.
- 5.3. There is no specific grant or budget for the delivery of the targets in the Leeds Strategic Plan. Resources to deliver the targets in this plan will be identified from the budgets of the Council and its partners including the new Area Based Grant. Resources will have to be used as efficiently as possible to deliver all the targets in the Leeds Strategic Plan and the scope to increase impact through innovative delivery methods including strategic commissioning, pooled budgets and joint service delivery will be explored as part of delivering the Leeds Strategic Plan.

6.0 Conclusions

- 6.1. The draft indicators and targets attached as an appendix to this report will support the delivery of the strategic outcomes and improvement priorities in the Leeds Strategic Plan and provide reliable measures of the progress made to achieve the outcomes agreed by the Council, its statutory partners and other key stakeholders.

7.0. Recommendations

- 7.1. Overview and Scrutiny Committee is requested to consider the draft indicators and targets attached as an appendix to this report prior to negotiations with the Government Office of Yorkshire and Humberside and before it is presented to Executive Board and Full Council for approval.

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
Date: 31 March 08

Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leeds	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
Culture								
Increased participation in cultural opportunities through engaging with all our communities. Enhanced cultural opportunities through encouraging investment and development of high quality facilities of national and international significance.	Enable more people to become involved in sport and culture by providing better quality and wider ranging activities and facilities.	Local	NI 8 Adult participation in sport and active recreation	New baseline to be provided by Sport England during April 08, following production of revised guidance	Baseline + 0.25%	Baseline + 0.5%	Baseline + 1%	LCC/Sport England/ Leeds Cultural Partnership/Sport Leeds
					12	15	19	
					13 (2007/08)			
		Local	LKI SC19: Number of sports facility types with a specified quality assured standard Proxy Measure - Further development of this local PI is currently being undertaken	tbc - 2008/09 new data				LCC/ Leeds Cultural
		Local	NI 9 Use of public libraries					

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
Date: 31 March 08

Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leeds	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
			Proxy to be used in Year 1 see below.	return				Partnership
			Number of visits to libraries Proxy Measure	4181923 (2006/07)	Proxy for 08/09 only	Proxy for 08/09 only	Proxy for 08/09 only	LCC/ Leeds Cultural Partnership
		Local	NI 10 Visits to museums and galleries Proxy to be used in Year 1 see below.	tbc - 2008/09 new data return				LCC/ Leeds Cultural Partnership/Leeds Arts Partnership
			The number of visits to museums and galleries Proxy Measure	384,346	Proxy for 08/09 only	Proxy for 08/09 only	Proxy for 08/09 only	LCC/ Leeds Cultural Partnership/ Leeds Arts Partnership
		Local	NI 11 Engagement in the Arts	tbc - 2008/09 new data return				LCC/Arts Council Leeds Cultural Partnership/ Leeds Arts Partnership
	Facilitate the delivery of major cultural schemes of international significance.	Local	Restore, refurbish & increase the cultural infrastructure of the city: a)	0 This is a new indicator	11,246,800	27,010,400	930,000	LCC/ Leeds Cultural Partnership

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
Date: 31 March 08

Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
			amount spent on buildings/refurbishing new & existing buildings of International significance	which relates to specific projects - as such there is no baseline data.				
		Local	b) number of physical infrastructure capital build projects of International significance that will increase and/or improve cultural provision	0	6	6	8	LCC/ Leeds Cultural Partnership
Enterprise and the Economy								
Increased entrepreneurship and innovation through effective support to achieve the full	Increase innovation and entrepreneurial activity across the city	Local	To support the establishment of 550 new businesses in deprived communities in	12,751 (2006)	12,934	13,017	13,201	LCC/Yorkshire Forward/Leeds Chamber Employment and Skills

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
Date: 31 March 08

Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leeds	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
potential of people, business and the economy. Increased international competitiveness through marketing and investment in high quality infrastructure and physical assets, particularly in the city centre.			Leeds by 2011		08/09	09/10	10/11	Partnership/Leeds Chamber
	Facilitate the delivery of major developments in the city centre to enhance the economy and support local employment	Local	NI 157 - Processing of planning applications NB Target only includes major applications	60% Government target for major applications	60%	Proxy for 08/09 only	Proxy for 08/09 only	LCC Employment and Skills Partnership/Leeds Chamber
		Local	Result of annual satisfaction survey relating to planning performance agreements	tbc - 2008/09 new data return				LCC
	Increase international communications, marketing and business support activities to promote the city and attract investment.	Local	In development – based on perception survey	To be provided				LCC/Marketing Leeds/ Employment and Skills Partnership/Leeds Chamber

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
Date: 31 March 08

Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
Learning								
An enhanced workforce that will meet future challenges through fulfilling individual and economic potential and investing in learning facilities.	Enhance the skill levels of the workforce to fulfil individual and economic potential	Designated	NI 163 Proportion of population aged 19-64 for males and 19-59 for females qualified to at least Level 2 or higher.	Awaiting data from Learning and Skills Council				Education Leeds/LCC/Learning and Skills Council/Children Leeds/ Employment and Skills Partnership/Leeds Chamber
		Designated	NI 164 Proportion of population aged 19-64 for males and 19-59 for females qualified to at least Level 3 or higher	tbc - 2008/09 new data return				Education Leeds/LCC/Learning and Skills Council/ Employment and Skills Partnership/Leeds Chamber
	Designated	NI 78 Reduction in number of schools where fewer than 30% of pupils achieve 5 or more A*-C grades at GCSE and equivalent	Targets/Baseline needed					LCC/Education Leeds Children Leeds
	Improve learning outcomes for all 16 year olds, with a focus on narrowing the achievement gap.	Designated						

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
Date: 31 March 08

Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
			including GCSEs in English and Maths DCSF Statutory Targets (below)					
	Improve learning outcomes and skill levels for 19 year olds.	Designated	NI 79: Achievement of Level 2 qualifications by the age of 19	Targets/Baseline needed			LCC/Education Leeds/LSC/Children Leeds	
		Local	NI80: Achievement of Level 3 qualifications by the age of 19	41% (2005/06 Academic Year)	47% (07/08 academic year)*	49% (08/09 academic year) *	51% (09/10 academic year) *	LCC/Education Leeds/LSC/Children Leeds
	Increase the proportion of vulnerable groups engaged in education, training or employment.	Designated	NI 117: 16-18 year olds who are not in education, training or employment (NEET) DCSF Statutory Targets	10.0% (Average of Nov, Dec and Jan as per national reporting guidance)	8.9% *	7.8%*	6.8%*	LCC/Education Leeds/LSC/Yorkshire Forward/ Children Leeds/ Employment and Skills Partnership/Leeds Chamber

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
Date: 31 March 08

Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
		Local	NI 148 Care leavers in education, employment or training	71.3% (2006/07)	76.6 %	81.7%	86.8%	LCC/Education Leeds/LSC/Yorkshire Forward/Children Leeds/ Employment and Skills Partnership/Leeds Chamber
	Improve participation and early learning outcomes for all children, with a focus on families in deprived areas.		DCSF Statutory Targets (see below)					
Transport								
Increased accessibility and connectivity through investment in a high quality transport system and through influencing	Deliver and facilitate a range of transport proposals for an enhanced transport system, including cycling and walking.	Designated	NI 167 Congestion - average journey time per mile during the morning peak	222.35 seconds (2005)	231.4	234.06	234.84	LCC/West Yorkshire Metro/Highways Agency/Yorkshire Forward Climate Change Strategy Group
		Local	Cycle Trips to the City centre in the	728 (2007)	780 (2008)	840 (2009)	880 (2010)	

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
Date: 31 March 08

Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
others and changing behaviours			morning peak period (0730-0930).					
	Improve the quality, use and accessibility of public transport services in Leeds.	Local	Local bus passenger journeys originating in the authority area	Awaiting data from West Yorkshire Metro			LCC/West Yorkshire Metro/Highways Agency/Yorkshire Forward Climate Change Strategy Group	
		Local	Percentage of non-car journeys into central Leeds in the morning peak period.	42.30% (2004)	44.30%	44.70%	45%	
	Improve the condition of the streets and transport infrastructure by carrying out a major programme of maintenance and improvements.	Designated	NI 169 Non-principal classified roads where maintenance should be considered	15% (2006/07)	13%*	12%*	11%*	LCC/West Yorkshire Metro/Highways Agency/Yorkshire Forward Climate Change Strategy Group

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
Date: 31 March 08

Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
	Improve road safety for all our users, especially motor cyclists pedal cyclists and pedestrians.	Designated	NI 47 People killed or seriously injured in road traffic accidents	554 (1994-98 rolling average)	372	348	326	LCC /Highways Agency/Children Leads
Environment								
Reduced ecological footprint through responding to environmental and climate change and influencing others.	Increase the amount of waste reused and recycled and reduce the amount of waste going to landfill.	Designated	NI 192 Percentage of household waste sent for reuse, recycling and composting	27.05% (2007/08)	30.26 %*	33.94% *	41.32 %*	LCC/ Climate Change Strategy Group
Cleaner, greener and more attractive city through effective environmental management and changed behaviours.	Reduce emissions from public sector buildings, operations and service delivery, and encourage others to do so. Undertake actions to improve our resilience to	Designated	NI 185 CO2 Reduction from Local Authority operations	Reporting to commence from 2008 Calendar year	To be set when baseline calculated			LCC/ Climate Change Strategy Group
		Designated	NI 188 Planning to Adapt to Climate Change	Level 0 (2007/08)	Level 1*	Level 2*	Level 3*	LCC/ Climate Change Strategy Group

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
Date: 31 March 08

Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
	current and future climate change.							
Address neighbourhood problem sites; improve cleanliness and access, to and quality of green spaces.	Designated	NI195 Improved street and environmental cleanliness:	Litter	Targets and baselines need to be amended following changes to methodology for calculating performance. Baseline can be set when information is received from DEFRA				LCC/ Climate Change Strategy Group
			Detritus					
			Graffiti					LCC/ Climate Change Strategy Group
			Fly posting					
Improve the quality and sustainability of the built and natural environment.	Local	Percentage of parks and countryside sites assessed internally that meet the Green	10.8% (2004/05)		19%	21%	23%	LCC

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
			Flag criteria					
Health and Wellbeing								
Reduced health inequalities through the promotion of healthy life choices and improved access to services.	Reduce premature mortality in the most deprived areas.	Designated	NI 120 All-age all cause mortality rate (target disaggregated to focus on narrowing the gap between most deprived 10% and rest of Leeds)	605 per 100,000 (females) (1995-97 average)	481 per 100,000 (females) 639 per 100,000 (females living in 10% most deprived SOAs)	472 per 100,000 (females) 631 per 100,000 (females living in 10% most deprived wards)	463 per 100,000 (females) 623 per 100,000 (females living in 10% most deprived wards)	Leeds PCT/LCC/NHS Trusts/Healthy Leeds Partnership
Improved quality of life through maximising the potential of vulnerable people by promoting independence, dignity and respect.				942 per 100,000 (Males) (1995-97 average)	715 per 100,000 (males) 993 per 100,000 (Males living in 10% most deprived SOAs)	679 per 100,000 (males) 970 per 100,000 (Males living in 10% most deprived SOAs)	662 per 100,000 (males) 940 per 100,000 (Males living in 10% most deprived SOAs)	
Enhanced safety and support for vulnerable people through preventative and								

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leeds	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
protective action to minimise risks and maximise wellbeing.		Local	121 Mortality rate from circulatory diseases at ages under 75 (per 100,000 population)	145 (3 year average for 1995-1997)	76.2	72.7	69.3	PCT/LCC/NHS Trusts/ Healthy Leeds Partnership/ Healthy Leeds Partnership
	Reduction in the number of people who smoke.	Local	NI 123 Stopping smoking - disaggregated to narrow the gap between 10% most deprived SOAs and rest of Leeds	30.66% (2004)	25.7% City	23.3% City	21.0% City	PCT/LCC/NHS Trusts Healthy Leeds Partnership
	Reduce rate of increase in obesity and raise physical activity for all.	Designated	NI 57 Children and Young People's Participation in high-quality PE and Sport	tbc - 2008/09 new data return	33.3% 10% SOAs	30.2% 10% SOAs	27.1% 10% SOAs	PCT/LCC/Education Leeds/NHS Trusts/ Healthy Leeds Partnership/Children Leeds
Reduce teenage conception and improve sexual health.	Designated	NI 112 Under 18 conception rate	NI 112 Under 18 conception rate	50.4 (per 1000 girls aged 15-17) 1998	27.2%	41.1%	55.0%	PCT/LCC/ Healthy Leeds Partnership/Children Leeds
Improve the	Designated	NI 132 Timeliness	NI 132 Timeliness	80.9 (Apr-	85	88	90	LCC/PCT/NHS Trusts/

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
	assessment and care management of children, families and vulnerable adults.	Local	of social care assessment (all adults)	Dec 2007) Baselines and Targets Provisional				Healthy Leads Partnership
			NI 63 Stability of placements of looked after children: length of placement	70 (December 2007)	72	75	80	LCC/ Healthy Leads Partnership/Children Leads
			NI 133 Timeliness of social care packages following assessment (all adults)	85 (predicted 07/08 Year End)	90	92	95	LCC/ Healthy Leads Partnership
Improved psychological, mental health, and learning disability services for those who need it.	Local	NI 58 Emotional and behavioural health of looked after children	tbc - 2008/09 new data return				PCT/LCC/NHS Trusts/ Healthy Leads Partnership/Children Leads	
			VSB12 Effectiveness of children and adult mental health	TBC				

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
			services (percentage of PCTs and Local Authorities who are providing a comprehensive CAMHS.					
			VSC02 Proportion of people with depression and/or anxiety disorders who are offered psychological therapies.	TBC				
	Increase the number of vulnerable people helped to live at home.	Designated	NI 141 Percentage of vulnerable people achieving independent living	59% (Q2 2007/08)	66%*	71%*	76%*	LCC/PCT/ Healthy Leads Partnership
		Designated	NI 139 The extent to which older people receive the support they need to live independently at	Place Survey - Awaiting further guidance				

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators

Date: 31 March 08

Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
			home					
		Local	NI 136 People supported to live independently through social services (all adults)	tbc - 2008/09 new data return				LCC/ Healthy Leads Partnership
	Increase the proportion of people in receipt of community services enjoying choice and control over their daily lives.	Designated	NI 130 Social care clients receiving Self Directed Support per 100,000 population	95 (2007/08 predicted year end)	127	Targets for 2009/10 and 2010/11 have not been set as awaiting introduction of Individual Budgets for baseline figure in 2008/09. Until this is done targets for 2009/10 or later can be set.		LCC/ Healthy Leads Partnership
	Improve safeguarding arrangements for vulnerable children and adults through better information,	Local	Number of children looked after (expressed as a rate per 10,000 excluding unaccompanied asylum seekers	1281 (83.6)	1156 (75.4)	1031 (67.3)	906 (59.1)	LCC/Children Leads

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leeds	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
	recognition and response to risk.	Local	The percentage of staff employed by the independent sector registered care services in Leeds that have received some training on protection of vulnerable adults that is either funded or commissioned by Leeds Adult Social Care	21% (January 2008)	Being developed			LCC
Thriving Places								
Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities.	Increase the number of "decent homes".	Local	NI 158 Percentage non-decent council homes	33.1% (Nov 2007) Provisional baseline – targets may be revised based on final baseline.	27%	18%	9%	LCC/ALMOS

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators

Date: 31 March 08

Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
Reduced crime and fear of crime through prevention, detection, offender management and changed behaviours.	Increase the number of affordable homes.	Designated	NI 154 Net additional homes provided	3327 (2006-07)	3800*	3500*	2900*	LCC
		Designated	NI 155 Number of affordable homes delivered (gross)	232 (2006/07)	300*	400*	500*	LCC
Increased economic activity through targeted support to reduce worklessness and poverty.	Reduce the number of homeless people.	Local	LKI HAS4 The number of homeless acceptances made in the year.	To be confirmed				LCC
			CP HAS50 Reduce the number of homeless people in Leeds per 1000 households, as defined by the Council.	To be confirmed				
	Reduce the number of people who are not able to	Designated	NI 187 Tackling fuel poverty – % of people receiving income	4% 2007/08 (SAP<35)	3%	3%	2%	LCC/PCT/Healthy Leeds Partnership

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
	adequately heat their homes.		based benefits living in homes with a low energy efficiency rating	44% 2007/08 (SAP>=65)	44%	45%	45%	
	Increase financial inclusion in deprived areas.	Local	Increase the number of new customers on low incomes accessing credit union services (savings, loans and current accounts).	6700 (Jan – Dec 2007)	6700	6850	7000	LCC/Economy and Skills Partnership
	Reduce crime and fear of crime.	Designated	NI16 Serious acquisitive crime rate	27.3 (rate per 1000)	26.7 (rate per 1000)	26.2 (rate per 1000)	25.6 (rate per 1000)	West Yorkshire Police/LCC/Safer Leeds
		Designated	NI 20 Assault with injury crime rate	tbc				West Yorkshire Police/LCC/Safer Leeds
	Reduce offending.	Designated	NI 30 Re-offending rate of prolific and priority offenders	tbc	5% year on year reduction in re-offending rate			West Yorkshire Police/LCC/Safer Leeds/Probation Service/YOT

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
		Local	A complete count of the number of first time entrants into the youth justice system receiving a substantive outcome between 1 April and 31 March in the reporting year specified. LPSA 2 Target	2076 (2004/05)	1877 (stretch)			West Yorkshire Police/LCC/Safer Leeds/Probation Service/YOT
			A complete count of offences committed by young people resulting in a substantive outcome during a bail or remand episode during the specified year. LPSA 2	622 (2005)	573 (stretch)			West Yorkshire Police/LCC/ Safer Leeds/Probation Service/YOT

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leeds	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
	Reduce the harm from drugs and alcohol to individuals and society.	Designated	NI 40 Number of drug users recorded as being in effective treatment	2976 (2007/08 predicted year end)	3006	3067	3201	LCC/PCT/Safer Leeds/Healthy Leeds Partnership/
	Reduce anti-social behaviour.	Local	Local basket of indicators to be developed around alcohol for inclusion in 2009/10					
	Reduce bullying and harassment.	Designated	NI 24 Satisfaction with the way the police and local council dealt with anti-social behaviour	33% (2007)	30%*	26.5%*	22.5%*	West Yorkshire Police/LCC/Safer Leeds
	Reduce worklessness across the city with a focus on deprived areas.	Designated	NI 152 working age people on out of work benefits	Currently awaiting for figures to be agreed with Job Centre				LCC/Job Centre Plus

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
				Plus				
		Local	NI 153 - Working age people claiming out of work benefits in the worst performing neighbourhoods	Currently awaiting for figures to be agreed with Job Centre Plus				LCC/Job Centre Plus
	Reduce the number of children in poverty	Local	To be developed					
	Develop extended services, using sites across the city, to improve support to children, families and communities.	Local	NI 88 Percentage of schools providing access to extended services.	42% (2006/07 academic year)	74% (by Sep 08)	90% (by sep 09)	100% (by Sep 2010)	LCC/Education Leads/Children Leads

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
Harmonious Communities								
More inclusive, varied and vibrant communities through empowering people to contribute to decision making and delivering local services.	An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents.	Local	NI 110 Young people's participation in positive activities	69,991 (2007/08)	73,491	80,840	88,923	LCC
			NI 6 Participation in regular volunteering	tbc - 2008/09 new data return				LCC
Improved community cohesion and integration through meaningful involvement and valuing equality and diversity.	An increase in the number of local people that are empowered to have a greater voice and influence over local decision making and a greater role in public service delivery.	Designated	NI 4 Percentage of people who feel they can influence decisions in their locality	33% (Annual Survey 2007 and 2006 BV General Survey) Awaiting further guidance from Place Survey consultation	Year on year increase			LCC

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
	Enable a robust and vibrant voluntary, community and faith sector to facilitate community activity and directly deliver services.	Local	NI 7 Environment for a thriving third sector	tbc - 2008/09 new data return				LCC
	An increased sense of belonging and pride in local neighbourhoods that help to build cohesive communities.	Designated	NI 1 Percentage of people who believe people from different backgrounds get on well together in their local area	65% BV General Survey 2006 67% Annual Survey 2007 Awaiting further guidance from Place Survey consultation	Year on year increase			LCC

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
DCSF Statutory targets								
			Early Years (EYFSP) – to narrow the achievement gap at age 5	38% (2006/07 academic year)	30% (for 2008/09 academic year)			
			Early Years (EYFSP) – to increase achievement for all children at age 5	47.1% (2006/06 academic year)	53% (for academic year 2008/09)			
			Key Stage 2 – to increase proportion achieving level 4+ in both English and maths	N/A	77% (for 2008/09 academic year)			
			Key Stage 1-2 – to improve proportion progressing 2 national	N/A	85% (for 2008/09 academic year)			

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
			curriculum levels in English					
			Key Stage 1-2 - to improve proportion progressing 2 national curriculum levels in Maths	N/A	87% (for 2008/09 academic year)			
			Key Stage 3 - to increase proportion achieving level 5+ in both English and maths	N/A	74% (for 2008/09 academic year)			
			Key Stage 3 – to increase proportion achieving level 5 in science	69% (2006/07 academic year)	77% (for 2008/09 academic year)			
			Key Stage 2-3 - to improve proportion progressing 2 national	N/A	34% (for 2008/09 academic year)			

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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
			curriculum levels in English					
			Key Stage 2-3 - to improve proportion progressing 2 national curriculum levels in Maths	N/A	65% (for 2008/09 academic year)			
			Key Stage 4 – to increase proportion achieving 5 A*-C grades at GCSE and equiv incl GCSE English and Maths	42.1% (2006/07 academic year)	51.6% (for 2008/09 academic year)			
			Key Stage 3-4 - to improve proportion progressing equivalent of 2 national curriculum levels in English	N/A	62.7% (for 2008/09 academic year)			

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
			Key Stage 3-4 - to improve proportion progressing equivalent of 2 national curriculum levels in Maths	N/A	32.6% (for 2008/09 academic year)			
			Attendance – to reduce persistent absentee pupils in secondary schools	N/A	7.7% (for 2008/09 academic year)			
			Attendance – to reduce persistent absentee pupils in primary schools	N/A	No statutory target set (only set for secondary schools)			
			Children in care – to increase proportion achieving level 4+ in English at Key Stage 2	N/A	56% (for 2008/09 academic year)			

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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Strategic Outcomes	Improvement Priority	Designated /local	Indicator selected by Leads	Baseline	LAA Improvement Target Designated targets noted with *			Lead Partners
					08/09	09/10	10/11	
			Children in care – to increase proportion achieving level 4+ in maths at Key Stage 2	N/A	56% (for 2008/09 academic year)			
			Children in care – to increase proportion achieving 5 A*-C grades at GCSE and equiv incl GCSE English and maths	N/A	17% (for 2008/09 academic year)			

Appendix 1: Leeds Strategic Plan 2008-11: Draft Targets and Indicators
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LPSA 2 Indicators 2006-2009							
Strategic Outcomes	Improvement Priority	Designated/local	Indicator selected by Leeds	Baseline	Targets		Lead Partner
						08/09	
			Increase the percentage of 5-16 year olds participating in a minimum of two hours per week of high quality PE and school sport within and beyond the curriculum	83%	90% (stretch target) 85% (without stretch)		
			Increase the percentage of all Leeds schools achieving the National Healthy Schools Standard	0.5%	80% (Summer 2008) 95% (Dec 2008 stretch target) 75% (Dec 2008 without stretch)		
			Reduce the percentage of Year 11 leavers not engaged in education, employment or training (NEET)	8.6%	6.6% (stretch target) 7.6% (without stretch) (2007/08 Academic Year)		
			Increase the percentage of young people achieving the Level 1 (5A*-G/ equivalent) threshold	85.7%	93.0% (stretch target)		

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			targets at age 16.			91% (without stretch) (2007/08 Academic Year)	
			Increase the percentage of 15 year old pupils in schools maintained by the local education authority achieving five or more GCSEs at grades A* - C or equivalent.	45.4%	59.5% (DfES submitted target January 07) 59% (Stretch Target) 57% (without Stretch) (2007/08 Academic Year)		
			Reduce the number of schools with a KS4 average points score of less than 260	10 schools	0 schools (stretch target) 5 schools (without stretch) (2007/08 Academic Year)		
			Reduce the number of permanent exclusions in all Leeds Schools as measured and recorded through PLASC returns	181	40 (stretch target) 95 (without stretch)		
			Reduce the rate of fixed term exclusions per 1,000 pupils in all Leeds schools as measured through statutory termly returns	73.7	25 (stretch target) 65 (without stretch)		

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				91.05%	92.3% (stretch target) 91.9% (without stretch)		
				3.6%	2% (stretch target) 3% (without stretch)		
				4,945	3925		
				13,776	7,001 (stretch target) 7,319 (without stretch)		
				11,850	14,070 (stretch target) 13,035 (without stretch)		

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			Reduce repeat victimisation as a proportion of domestic violence incidents.	49%	43% (stretch target) 49% (without stretch)		
			Increase the number of incidents of domestic violence that result in a sanctioned detection.	12%	18% (stretch target) 12% (without stretch)		
			To reduce the number of deliberate primary fires.	7,951	Local Target Cumulative total for the three years ending 31st March 2009 6,865 (stretch target) 9,807 without stretch National target - to achieve a 10% reduction in deliberate fires by 31st March 2010 to 94,000 from the 2001/02 baseline of 104,500		
			Homelessness acceptances due to violence and harassment.	800 acceptances due to domestic violence or hate crime	550 (stretch target) 800 (without stretch)		
			Homelessness acceptances due to parental eviction.	209	150 (stretch target)		

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					200 (without stretch)	
			Number of people killed or seriously injured on the roads in Leeds as measured by STATS 19.	PSA5 Baseline = 554 LPSA2 Baseline = 435	349 KSI casualties (stretch target) 365 KSI casualties (without stretch)	
			The proportion of relevant land and highways assessed as having combined deposits of litter and detritus that fall below an acceptable level.	27.05%	15% (stretch target) 17.1% (without stretch)	

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Originator: H Pinches

Tel: 43347

Report of the Assistant Chief Executive (Planning, Policy and Improvement)

Overview and Scrutiny Committee

Date: 8th April 2008

Subject: Council Business Plan 2008-11 – Update

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Executive Summary

1. The Council Business Plan 2008-11 is a key element of the planning framework and sets out our business transformation, organisational change and financial plan for the next three years. At the heart of this plan are the business outcomes and improvement priorities and these have been revised to reflect feedback from the consultation process and to incorporate key recommendations from the recent corporate assessment. These revised outcomes and improvement priorities are brought back to Scrutiny for information.
2. Another important element of this plan are the performance indicators and targets which we will use to monitor our progress in achieving this plan. In setting ourselves targets which are both realistic and challenging we can ensure that we are expressing a clear desire for change and that improvement is driven across the whole organisation. The performance indicators which will form an important part of this plan are currently being developed and an initial list is presented in this report for early consideration.

1.0 Purpose of this Report

- 1.1 This report provides an update on the development of the Council Business Plan 2008-11. It sets out the revised business plan outcomes and improvement priorities along with the first draft of the performance indicators which will be used to measure our progress in achieving this plan.

2.0 Background Information

- 2.1 The Council Business Plan is a key element of the corporate planning framework for the authority. It sets out what the council needs to do internally to enable the organisation to achieve the Leeds Strategic Plan. That is outlining the business development, organisational change, process transformation and financial planning activities that we will be undertaking over the next three years. At the heart of this plan are the Business Outcomes and Improvement Priorities which were initially drafted from discussions with senior officers across the council. These were then amended as a result of a consultation/challenge process which including input from:

- Trade Unions – via the Joint Consultative Committee;
- Staff – through two focus groups and a written consultation with corporate staff groups representing particular minority groups; and
- Elected Members via all Scrutiny Boards.

- 2.2 At the same time the Audit Commission has been consulting on its proposals for the new Comprehensive Area Assessment (CAA) which will replace the current Comprehensive Performance Assessment (CPA) framework in 2009. As part of this the best value performance indicators, previously used to report our progress, have been replaced by a new set of 198 national indicators. The majority of this national indicator set is focused on the outcomes delivered to local people and very few of them are relevant to the Council Business Plan. However, we can choose to continue to measure best value performance indicators where we think that these are relevant.

3.0 Main Issues

Revisions to Business Plan Outcomes and Improvement Priorities

- 3.1 The feedback from the consultation process has resulted in the restructure and the amendment of the business plan outcomes and improvement priorities. Key changes include:
- The number of outcomes has been reduced from four to three and these improvement priorities have been split across the other three outcomes in order to better align related pieces of work. In particular, the identified improvements around democratic engagement was felt to be strongly interlinked to the overall organisational development work. Similarly the community engagement improvement priorities and the information and intelligence that this provides aligns better with the outcome on business intelligence.
 - It was agreed that outcome around organisational development should not be structured around the council values as the values should underpin everything we do rather than being assigned to any particular outcome. Therefore, this outcome has been re-structured so that it aligns better to the elements of the One Council project.

- Concerns were raised that the business plan outcomes and improvement priorities did not adequately highlight the work still to be done to embed risk management and project/programme management; particularly the need to improve the way we approach, prioritise and co-ordinate major change projects of strategic importance. Additional improvement priorities have been added to cover these areas.
- Some of the improvement priorities were felt to be unclear or ambiguous and the wording of these have been changed to more explicitly set out what we are wanting to achieve.

3.2 In December the Council was subject to a Corporate Assessment by the Audit Commission. Whilst the formal report is still being agreed the feedback given so far has identified a number of areas of weakness and those that are relevant to the Council Business Plan include:

- Ensuring we are engaging with all communities including hard to reach groups
- Linking service plans more clearly to our priorities and embedding business planning
- Improving consistency of scrutiny
- Developing a corporate approach to workforce planning
- Improving consistency of HR practice
- Further reducing absence levels
- Developing programme management capacity
- Embedding performance management and improving the consistency of individual performance management

3.3 Whilst many of these areas were already covered by the draft business plan outcomes and improvement priorities some of the wording has been strengthened to reflect this feedback. The revised business outcomes and improvement priorities are set out in the table below.

Business Outcome 1 - We are a values led organisation and our people are motivated and empowered	
Delivered through	Business Improvement Priorities
Organisational Design and Workforce Planning	<ul style="list-style-type: none"> • Ensure we have the right staff, in the right place with the right skills at the right time • Empower, support and develop our staff and members by embedding core skills and behaviours with performance based appraisals • Improve understanding and transparency of our decision-making and accountability processes
Leadership	<ul style="list-style-type: none"> • Improve leadership at all levels including officers and elected members • Enhance our leadership of the city • Strengthen communication (skills and mechanisms) at all levels
Democratic engagement	<ul style="list-style-type: none"> • Strengthen our democratic processes to improve governance and policy making • Increase member involvement in policy development, decision making and accountability
Equality Diversity and Community Cohesion	<ul style="list-style-type: none"> • Ensure colleagues reflect the diversity of our communities • Ensure fair access to all our services • Embed equality and diversity throughout the organisation

Sustainability	<ul style="list-style-type: none"> • Reduce the carbon emissions arising from our buildings, vehicles and operations • Increase the proportion of socially responsible goods and services that we procure • Support the achievement of our strategic outcomes through our corporate social responsibility programme
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Business Outcome 2 - We are an intelligent organisation, using good quality information to deliver better outcomes

Delivered through	Business Improvement Priorities
Information and knowledge management	<ul style="list-style-type: none"> • Improve our systems and processes to enable us to use our information effectively and efficiently • Use our information to shape service provision, provide constructive challenge and improve our decision making at all levels • Ensure we have the right intelligence to inform our strategic planning • Develop arrangements to protect and share information in line with legislative and regulatory requirements
Customer involvement, choice and satisfaction	<ul style="list-style-type: none"> • Improve our understanding of our customers • Increase choice so customers can access services in more convenient ways • Improve our services based on customer feedback • Manage customer expectation and deliver on our promises • Develop joined up and person centred services designed around the needs of our customers • Enhance the links between front and back office services to deliver excellent end-to-end services
Stakeholder Engagement	<ul style="list-style-type: none"> • Increase involvement, engagement and participation of all communities especially hard to reach groups • Build trust with local communities to encourage greater engagement

Business Outcome 3 – Our resources are clearly prioritised to provide excellent services and value for money.

Delivered through	Business Improvement Priorities
Resource Prioritisation	<ul style="list-style-type: none"> • Deliver our 5 year financial strategy to align resources to our strategic priorities • Embed sustainability in our resource management processes • Consider all additional sources of funding available to support our priorities
Efficiency/Value for Money	<ul style="list-style-type: none"> • Improve the efficiency of our services including maximising savings delivered through procurement, ICT and asset management. • Embed value for money at all levels
Commissioning	<ul style="list-style-type: none"> • Implement a commissioning approach which delivers value for money and ensures the best provider.
Service Improvement	<ul style="list-style-type: none"> • Ensure strategic business transformation/improvement activity is prioritised and co-ordinated • Enhance service improvement capacity to support business change at directorate/service level • Embed a consistent approach to service planning which clearly links workforce planning, risk, financial and performance management.
Partnerships	<ul style="list-style-type: none"> • Develop sustainable and effective partnership governance framework
Support services	<ul style="list-style-type: none"> • Improve quality and efficiency of support services

Performance Management

- 3.4 At the same time as the outcomes and improvement priorities have been under consultation a draft set of performance indicators have also been developed through a series of workshops. These workshop considered the new national indicator set, existing best value and corporate plan indicators as well as looking at some new local indicators. This process produced a broad range of performance indicators which are currently being reviewed, defined and refined by the relevant service areas. In some areas, particularly for those indicators which are new, these discussions are on-going and therefore it should be stressed that the current list is still very much work in progress. However, it would be helpful to get members early views on this list especially thoughts on the coverage, balance and if there are any significant gaps. Appendix 1 sets out these indicators in a balanced scorecard format which shows how they would link to the strategic plan and allows us to consider whether we have the right balance in terms of the types of indicators.
- 3.5 As part of the development of these performance indicators, service areas have also been asked to make their initial suggestions for targets for the next three years. However in most cases work is still on-going to develop and agree these targets. In order to ensure that the target setting process is robust and rigorous the Resources Scrutiny Board has reviewed these initial indicators and targets (where available) and they have identified a small number of targets for more detailed examination at their meeting in April. At this meeting relevant officers will be asked to attend to present the background and context to these indicators and their rationale for the targets.

4.0 Implications For Council Policy And Governance

- 4.1 The Council Business Plan forms part of the Council's Budget and Policy Framework as set out in the Constitution. All scrutiny boards have considered the initial draft outcomes and improvement priorities. Resources Scrutiny Board are asked for their input into the developing performance indicators and targets to support the delivery of the Council Business Plan. Formal approval of the Council Business Plan will be through Executive Board (11th June) and Council (2nd July).

5.0 Legal And Resource Implications

- 5.1 The financial element of the business plan has been approved through a linked but parallel process which aligned with the annual budget. The five year financial plan will be incorporated into the business plan prior to its formal approval.

6.0 Conclusions

- 6.1 The development of the Council Business Plan is on-going and performance indicators and targets which will be used to measure the delivery of this plan are at an early stage of development.

7.0 Recommendations

- 7.1 It is recommended that OSC:
- consider the draft list of business plan performance indicators and give their views on the overall balance and coverage.

Citizen/Strategic Outcomes (Leeds Strategic Plan/LAA Indicators)

Culture Indicators	●	Environment Indicators	●
Economy & Enterprise Indicators	●	Health and Wellbeing Indicators	●
Learning Indicators	●	Thriving Places Indicators	●
Transport Indicators	●	Harmonious Communities Indicators	●

Customer First

Value for Money/Resources

➤ Avoidable customer contact	●	➤ CO2 emissions	●
➤ Fair treatment by local services	●	➤ Maintain our external EMAS accreditation	●
➤ Overall resident satisfaction	●	➤ Delivery of Medium Term Financial Plan	●
➤ Volume of total transactions delivered through self service	●	➤ Use of Resources Score	●
➤ % complaints responded to within 15 days	●	➤ Out-turn of corporate budget	●
➤ % letters from the public responded to within 10 working days	●	➤ % income from council tax, NDR, housing rents and sundry debtors collected by authority in year	●
➤ % emails from the public responded to within 10 working days	●	➤ Level of cashable efficiency savings	●
➤ % telephone calls answered as a proportion of calls offered	●	➤ % of budget spent through corporate framework agreements and corporate contracts	●
➤ % those making a complaint who are satisfied with the handling of their complaint	●	➤ % debt recovered	●
➤ Accessibility of Council Buildings	●		
➤ % people who think LCC allow residents a say in what it does	●		

Business Improvement/Excellence

Valuing our Colleagues

➤ Equality standard level	●	➤ Staff sickness (average No. days per FTE)	●
➤ Voter turn out in local elections	●	➤ Staff turnover	●
➤ % major projects assured by PAU being delivered: a) on time, b) on budget and c) realised benefits	●	➤ % staff who feel valued as an employee	●
➤ Direction of Travel score	●	➤ % staff who have had an appraisal	●
➤ % IO programme project milestones achieved vs those planned	●	➤ % staff who feel they are involved in contribution to the direction of the organisation	●
➤ % staff who feel they have access to the information and systems to do their job efficiently	●	➤ % of staff who feel that the council communicates well with them	●
➤ Data Quality measured by:	●	➤ % of top earners who are:	●
a) number of key systems using a corporately agreed monitoring framework and defined metrics to measure data quality	●	a) women	●
b) % strategic indicator set (LSP, CBP & NI) where we have "no concerns" on data quality	●	b) from BME communities	●
➤ % of eligible decisions available for call in	●	c) Disabled	●
➤ % key decisions which did not appear in the forward plan	●	➤ % staff with disability	●
		➤ % staff from BME communities	●
		➤ Level of Investors in People accreditation	●

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Report of the Head of Scrutiny and Member Development

Overview and Scrutiny Committee

Date: 8th April 2008

Subject: Draft Annual Report to Council

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 INTRODUCTION

- 1.1 Article six of the Council's Constitution states that the Overview and Scrutiny Committee will produce an annual report for Council about the work of the Scrutiny function.
- 1.2 As in previous years, Overview and Scrutiny Committee will ask each Scrutiny Board to submit a contribution detailing the work it has carried out throughout the year. Overview and Scrutiny Committee will agree the foreword to the report, its own contribution detailing the work of the committee and information relating to the Scrutiny Unit, performance management and an action plan. A composite report will then be produced for submission to Council.
- 1.3 As in previous years the annual report will also be sent to other authorities and posted on the Centre for Public Scrutiny website.

2.0 RECOMMENDATION

- 2.1 Overview and Scrutiny Committee is asked to comment on the proposed style and format of the annual report to Council and to agree;
- (i) The Foreword to the annual report
 - (ii) The submission from Overview and Scrutiny Committee detailing the work of the Committee.
 - (iii) The progress towards meeting the 2007/08 Action Plan and the draft Action Plan for 2008/09

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Scrutiny at Leeds City Council



Annual Report 2007/08

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Foreword



Cllr Pauleen Grahame, Chair of Overview and Scrutiny Committee

Welcome to the Annual report of the Council's Scrutiny Boards. This report details the work undertaken by the Council's seven Scrutiny Boards in 2007/08.

I am delighted that the Council has been awarded four stars following this year's Corporate Assessment and I would like to acknowledge the contribution Scrutiny Members have made in achieving this score. This is a fantastic result, however we must continue to improve therefore I look forward to working with our external Auditors, KPMG in the coming year in their review of Scrutiny.

Areas I am sure that will be of interest to the Auditors will be the relationship Scrutiny has with the Executive and the added value our work programmes give to the running of the City.

Meaningful involvement of the Scrutiny Function in the business of the Council requires effective engagement with Executive Members and service areas. It also requires the development of scrutiny work programs that take account of the Council's priorities. The recently agreed Memorandum of Agreement between Scrutiny Boards and the Executive will, I hope, go a long way to addressing these issues. However success will largely depend on the willingness of the Executive to engage with Scrutiny and for Scrutiny Boards to ensure that their work is timely and adds value.

This coming year will also see elements of the Local Government and Public Involvement in Health Act come into force which will have a direct affect on how Scrutiny Works. I believe a key challenge for Scrutiny will be how well we engage with our partners and scrutinise performance against the targets set in the Local Area Agreement. In many respects how we undertake this Scrutiny will have a significant impact on the Council's reputation. It is important that we create positive expectations about Scrutiny with our partners. I am pleased therefore that Overview and Scrutiny Committee was able to agree with our partners the 'Protocol between Scrutiny and Statutory Public Sector Partners in Leeds'.

Such challenges will require us to review the training needs of Scrutiny Members. Therefore we look forward to working with the Member Development Working Group in drawing up a programme of training opportunities.

Finally I would like to thank my fellow Chairs for their hard work and commitment this year.

Cllr Pauleen Grahame Chair of Overview and Scrutiny Committee

Work of the Boards

In 2007/08 there were 7 Scrutiny Boards:

- Overview and Scrutiny Committee
- Scrutiny Board (Children's Services)
- Scrutiny Board (City Development)
- Scrutiny Board (Environments and Neighbourhoods)
- Scrutiny Board (Health and Social Care)
- Scrutiny Board (Culture and Leisure)
- Scrutiny Board (Resources)

Each individual Board has reported its work in more detail in this report.

Call In

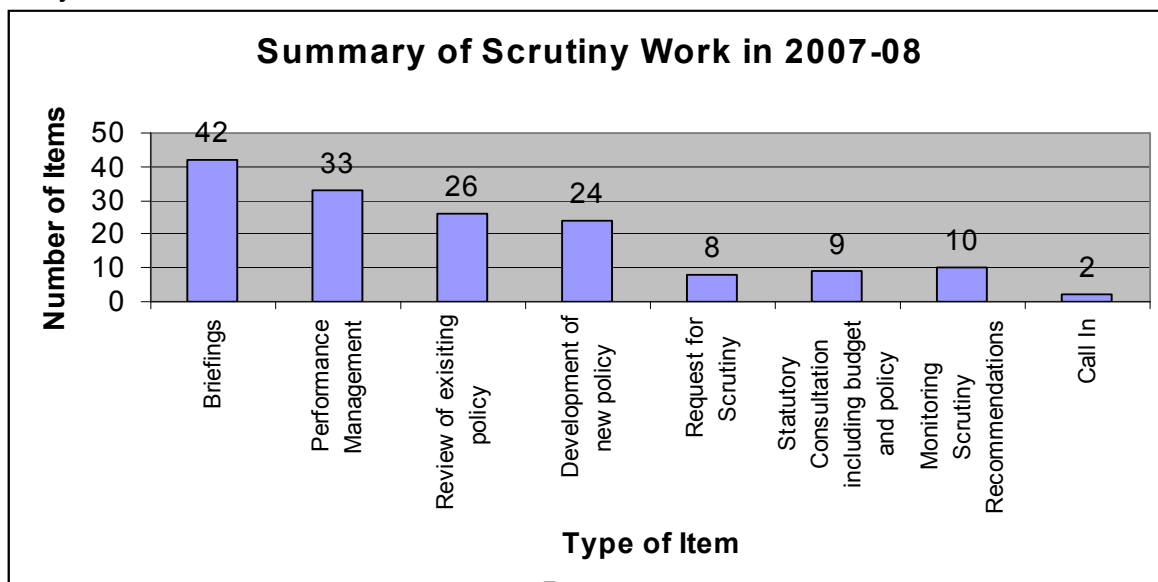
There have been two Call Ins this year;

- the review of parking facilities including adjustments to prices.
(decision released for implementation)
- Grant aid to Radio Asian Fever
(resolved that the decision of the Area Committee be reconsidered)

Summary of Scrutiny Work in 2007 -08

Each Scrutiny Board identifies the type of work it does. This allows scrutiny Members to see at a glance the balance of the items on their work programme and support them in deciding what types of work they would like to focus on.

The bar chart below represents the types of work that the Scrutiny Boards have done this year.



Overview and Scrutiny Committee



*Cllr Pauleen Grahame
Chair of Overview and Scrutiny Committee*

Membership of the Board:

Cllr Pauleen Grahame
Cllr Barry Anderson
Cllr Sue Bentley
Cllr Judith Chapman
Cllr Bob Gettings
Cllr Ted Hanley
Cllr Andrea McKenna
Cllr Bill Hyde
Cllr Elizabeth Minkin
Cllr Ralph Pryke

The Chair's Summary

Because of the 'overview' remit of this Committee, our work this year has rightly focused on a number of operational matters and high level corporate performance management issues. This has to a certain extent restricted our ability to concentrate on a single topic of Inquiry. Nevertheless, I believe the Committee has undertaken a number of interesting and worthwhile investigations.

I am particularly pleased with the way in which we have embedded the performance management system this year. This process is now firmly established as part of the work programmes of Scrutiny Boards and will, I believe, inform the content of a lot of our future Inquiries.

Our involvement in the drafting of the Leeds Strategic Plan has been beneficial to its development. It is very important that Members are given the opportunity to shape the direction of the City. I now look forward to seeing Scrutiny Boards holding to account those who must now deliver our agreed objectives and targets.

It was pleasing that the Committee agreed two important documents this year, firstly the 'Memorandum of Understanding between Executive Board and Overview and Scrutiny' and secondly the 'Protocol between Scrutiny and Statutory Public Sector Partners in Leeds'. Both documents can be viewed on the Councils Internet.

As always I would like to thank my colleagues on the Committee for their attendance, contributions and hard work in making the year a success.

**Cllr Pauleen Grahame
Chair of Overview and Scrutiny Committee**

Memorandum of Understanding between Executive Board and Overview and Scrutiny

The statutory relationship between the Executive Board and the Scrutiny function is clearly defined within the Local Government Act 2000.

However, this does not address the subtleties and nuances required to establish successful and robust scrutiny in a dynamic political environment. Since the introduction of the overview and scrutiny function there has been a continued national debate around the relationship between the two bodies.

Much of this discussion has alluded to the need to establish a culture of parity between Scrutiny Boards and the Executive Board in a way that allows robust challenge of decision making and also nurtures the ability of the Executive Board to sponsor elements of the work programme for the common good of the Council's policy making process.

The memorandum of understanding aims to set out a broad agreement which will underpin the relationship between the two functions ensuring the promotion of mutual respect to foster a climate of openness leading to constructive debate, with a view to ensuring service improvements.

"I want to argue that there is a perfectly respectable alternative career in public life and it is the job of holding powerful people to account"

Jeremy Paxman,
Writer and broadcaster
Centre for Public Scrutiny Annual
Conference

Protocol between Scrutiny and Statutory Public Sector Partners in Leeds

The Local Government and Public Involvement in Health Bill extends the powers that local authorities already have to scrutinise health services within their areas to the activities of a number of named public sector partners, as part of their wider community leadership role for the city.

The purpose of the protocol is to provide guidance and a common understanding for how scrutiny of statutory public sector partners will operate in Leeds. The protocol has been drawn up during the early stages of the new arrangements and may be amended and further developed as the relationship between scrutiny and public sector partners develops. The aim is for all parties to help ensure that scrutiny remains a positive and challenging process.

Quote or photo

Performance Management

Performance Management is a key tool for holding the Executive to account for its activities. The Committee continues to receive high level performance information from which it can identify areas that require further Scrutiny.

The Committee's full work programme 2007/08

- Call In – Review of Parking Facilities including Adjustments to Prices
- Call In – Grant to Radio Asian Fever
- Personnel Panel Appeal Arrangements
- Scrutiny of the Budget and Quarterly Monitoring
- Quarterly Performance Monitoring
- Review of Planning Performance
- Review of the Disability Equality Scheme
- Annual Audit and Inspection Letter 2007
- Leeds Strategic Plan
- Development of a Protocol between Scrutiny and Statutory Public Sector Partners in Leeds.
- Direct payments
- Inquiry – Responding to the needs of Migrants and their Families
- Review of the Leeds Half Marathon
- Consideration of a number of Operational/Constitutional matters
 - Tracking and Monitoring scrutiny Recommendations
 - Responding to the Governments consultation document on Petitions and Calls for Action
 - Review of Call In Arrangements

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Developing Scrutiny

As has been our practice in previous Annual Reports we have published an Action Plan for the coming year. We have also reviewed last years Plan and made an assessment on how well we have met our previous ambitions.

The Action Plan this year reflects what we consider to be the main areas for development. A key focus remains ensuring that Scrutiny is a worthwhile process and adds value to the running of the Council. By doing this we will ensure that Scrutiny has a meaningful role to play in the running of the City. This in turn will encourage elected Members, partners and communities to become actively involved in the Scrutiny process.

Other goals include building on the key relationship between the Executive and Scrutiny and brining into focus the importance of Scrutiny in driving improvements within the Local Area Agreement.

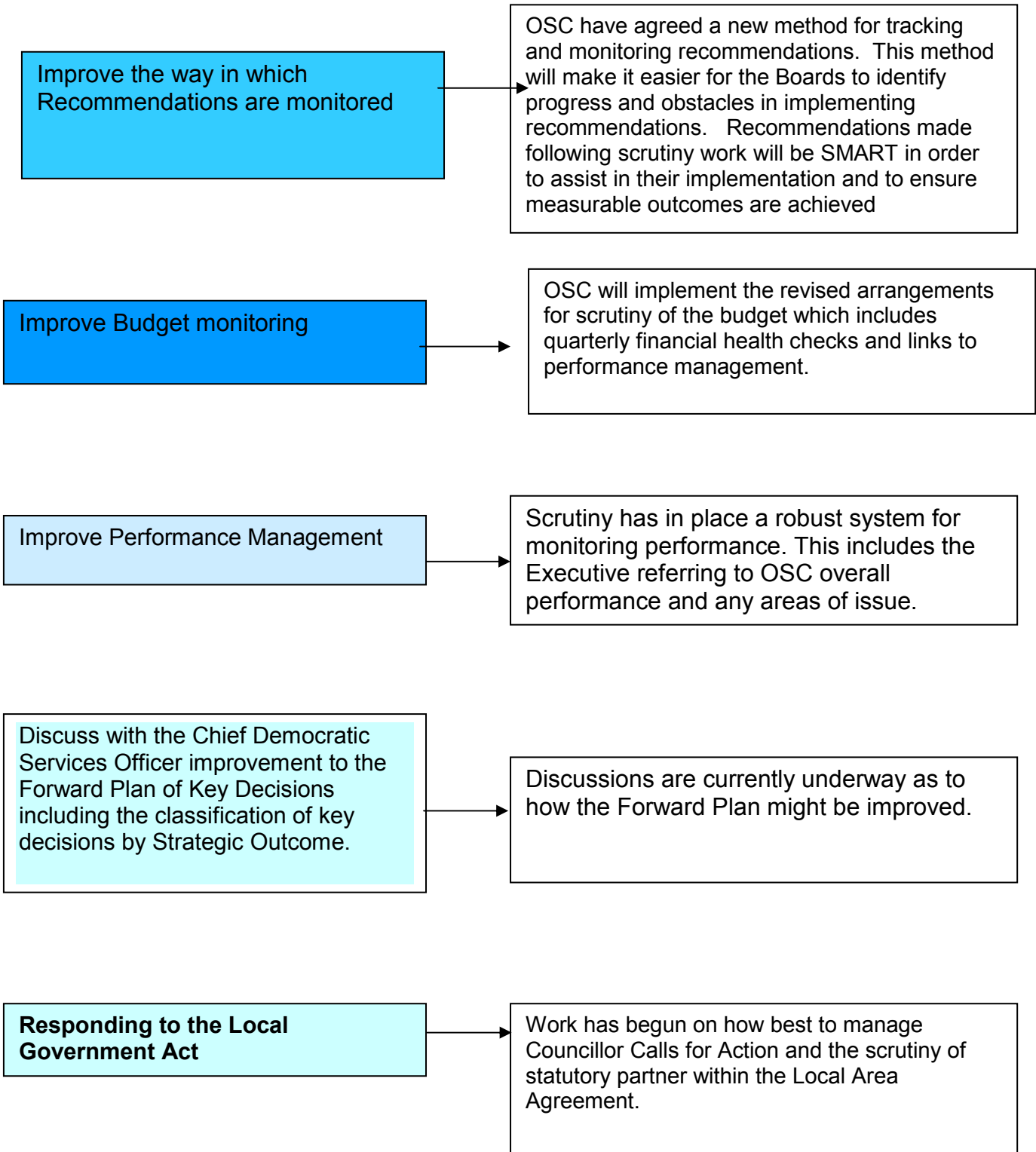
How we meaningfully scrutinise the Budget must also be an area where we can improve our performance.

PHOTO

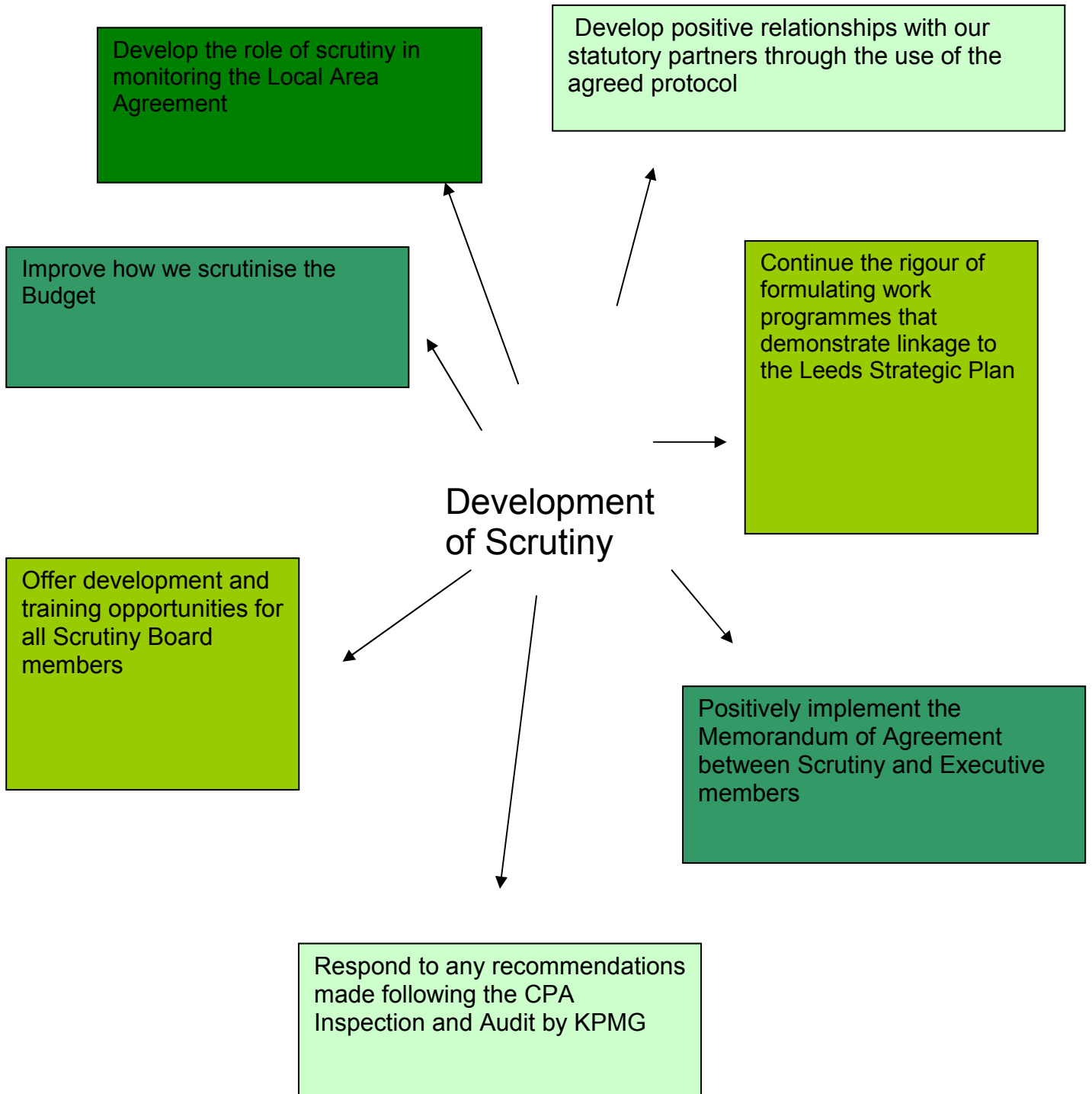
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Action Plan 2007/08

Progress



Action Plan 2008/09



Scrutiny Publications 2007/08

Guide to Scrutiny – comprehensive publication

Revised and updated Information Leaflets:

Guide to Scrutiny – officers

Guide to Scrutiny – Members

Guide to Scrutiny – external witnesses

Final Reports issued by Scrutiny Boards in 2007/08:

- Fountain Primary School
- Services for 18 – 13 year olds
- Education standards
- The localisation of health and social care services in Leeds
- Reviewing the commissioning of passenger transport & taxi & private hire contracts
- Consultation Processes
- Wharfemeadows Fence Inquiry
- Housing Lettings

Statements issued by Scrutiny Boards in 2007-08

- Inclusion
- The NHS Dental Contract: One year on
- Teenage Pregnancy in Leeds
- Obesity in Leeds
- Comments of the Leeds Strategic Plan
- Disability employment strategies
- Sickness absence
- Shared Spaces
- Council's role in reducing CO2 emissions

Operational Documents

- Memorandum of Understanding between Executive Board and Overview and Scrutiny
- Protocol between Scrutiny and Statutory Public Sector Partners in Leeds.

A list of all final reports since 1999 can be found on our internet site.
www.leeds.gov.uk/scrutiny

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